



Sentencing Guidelines Cover Sheet

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2023.

Scheduled Sentencing Date:

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OFFENDER

First _____ Middle _____ Last _____ Suffix _____

Date of Birth:

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 /

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Month Day Year

Social Security Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

CCRE:

V	A																
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CORIS
Offender ID:

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PSI:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



COURT

Judicial Circuit

--	--	--	--

City/County _____

FIPS Code:

--	--	--	--	--	--

Sentencing Judge's Name _____

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For Office Use Only

Preparer Name _____ ☐ Commonwealth's Attorney

☐ Probation Officer

Prosecuting Commonwealth's Attorney _____ Defense Attorney _____



CONVICTIONS

☐ Please check this box and change the F or M in the Virginia Crime Code (VCC) to a D if one or more offenses is in violation of deferred dispositions §§ 18.2-251, 18.2-258.1, 19.2-298.02, or 19.2-303.6 (e.g. NAR-3022-F5 to NAR-3022-D5).

Offense

Primary Offense _____

Counts

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VCC

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Offense Date

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Month Day Year

For a comprehensive list of all offenses in the sentencing event, please refer to the **Docket Details** page following **Section D**.

Primary Offense Code Section § _____

Docket Number _____

Drug Type in Event Please check all that apply. This information is for research purposes only.

☐ Cocaine

☐ Codeine

☐ Fentanyl

☐ Heroin

☐ Hydrocodone

☐ Methadone

☐ Methamphetamine

☐ Methylphenidate

☐ Morphine

☐ Oxycodone

☐ Any other Schedule I/II drug _____



METHOD OF ADJUDICATION

☐ Jury Trial ☐ Sentence Set by Jury

--	--	--	--

Years

--	--	--	--

Months

--	--	--	--

Days

☐ Sentence Set by Judge

☐ Life

☐ Juvenile

☐ Fine Only

☐ Bench Trial

☐ Guilty Plea

☐ Alford Plea/Nolo contendere



SENTENCING GUIDELINES RECOMMENDATION

Section B

☐ Probation/No Incarceration

☐ Incarceration 1 Day to 3 Months

☐ Incarceration 1 Day to 6 Months

☐ Incarceration 3 to 6 Months

☐ Probation/No Incarceration or
Incarceration to 6 Months

Section C

☐ Life Sentence

☐ Incarceration (Enter Midpoint and Range Below)

☐ No Recommendation Offense

(Primary offense does not yield a recommendation)

Range Midpoint

--	--	--	--

Years

--	--	--	--

Months

Days

Sentence Range

--	--	--	--

Years

--	--	--	--

Months

Days

TO

--	--	--	--

Years

--	--	--	--

Months

Days



SUM OF ALL MANDATORY MINIMUMS

☐ Life

--	--	--	--

Years

--	--	--	--

Months

--	--	--	--

Days

NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

☐ Recommended for Alternative Punishment

☐ Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)

☐ NOT Recommended for Alternative Punishment

☐ Not a DRUG, FRAUD or LARCENY Offense



Final Disposition Fill In After Sentence Has Been Pronounced

☐ Modification of Recommendation Based on Substantial Assistance, Acceptance of Responsibility or Expression of Remorse

The decision to modify the guidelines recommendation must be made by the judge. If the recommended low end is 3 years or less, the low end is adjusted to no incarceration. If recommended low end is more than 3 years, the low end is reduced by 50%.

If accepted by the court the

Adjusted Range is: _____ TO _____
Years Months Days Years Months Days

◆ SENTENCE

☐ Taken under Advisement/Continued

Total Time Imposed Before Suspension ☐ Life Sentence +

Years	Months	Days

Total Effective Time to Serve ☐ Life Sentence +

Years	Months	Days

☐ Incarceration Sentence to Run Concurrently With Another Event

☐ Restitution \$ _____ ☐ Fine \$ _____

☐ Sentenced to Time Served

Post Release

Post Release Incarceration Term § 18.2-10 (suspended)

Years	Months	Days

 (6 months to 3 years)

Post Release Supervision Period § 19.2-295.2(A)

Years	Months	Days

 (6 months to 3 years)

Probation (Sentenced to no time, probation up to statutory maximum; Sentenced to incarceration, probation up to 5 years)

Probation Period (Supervised) ☐ Indeterminate Not to Exceed § 19.2-303

Years	Months	Days

Good Behavior

☐ Good Behavior Period (§ 19.2-306) _____ ☐ Fixed at Statutory Maximum § 19.2-303.1
Years Months Days

Agreements and Other Details (check all that apply)

- ☐ Written Plea Agreement Accepted = Rule 3A:8(c)(1) (A) or (C)
- ☐ Plea and Recommendation Accepted = Rule 3A:8(c)(1)(B)
- ☐ Oral Sentence Recommendation Accepted

Other Sentencing Programs (check all that apply)

- ☐ Day Reporting
- ☐ Electronic Monitoring
- ☐ Intensive Probation
- ☐ Substance Abuse Treatment
- ☐ § 18.2-251/§ 18.2-258.1
- ☐ Community-Based Program _____
- ☐ CCAP
- ☐ Drug Court

Office Use Only		
- ☐ Youthful Offender
- ☐ DJJ Commitment ☐ Indeterminate ☐ Determinate
- ☐ Other _____

◆ REASON FOR DEPARTURE AND/OR MODIFICATION OF JURY SENTENCE

Must be completed pursuant to § 19.2-298.01(B) and/or § 19.2-295(B)/ § 19.2-303

☐ Accepted Nonviolent Risk Assessment recommendation, no departure reason needed.

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◆ SENTENCING DATE

Month	Day	Year

 .

Month	Day	Year

 .

Month	Day	Year

 Judge's Signature

◆ ATTACH COURT ORDER AND MAIL Pursuant to § 19.2-298.01(E)

After sentencing, send to: Virginia Criminal Sentencing Commission • 100 North Ninth Street • Fifth Floor • Richmond, Virginia 23219

Office Use Only		

Murder/Homicide — Section A

Offender Name: _____

◆ Primary Offense _____ (scores for attempted/conspired offenses are in parentheses)

- A. First degree murder Completed: 1 count.....9
B. First degree murder Attempted or conspired: 1 count..... (8)
C. Second degree murder or felony homicide
Completed: 1 count.....8
Attempted or conspired: 1 count..... (4)
D. Voluntary manslaughter
Attempted, conspired or completed: 1 count.....5
E. Involuntary manslaughter
Completed: 1 count.....1
2 counts3
Attempted or conspired: 1 count..... (1)
F. Involuntary manslaughter-vehicular 1 count8
G. Aggravated vehicular manslaughter 1 count.....8

Score

0	
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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 175
18 - 276
28 - 377
38 or more.....8

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 10
1 - 74
8 - 175
18 - 276
28 - 377
38 or more8

0	
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◆ Weapon Used

- None0
Automobile, simulated weapon or other than listed below.....4
Knife or firearm5

0	
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◆ Conviction in Current Event Requiring Mandatory Minimum Term (6 mos or more) If YES, add 7 →

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years: Less than 10
1 - 12.....1
13 - 28.....2
29 - 42.....3
43 or more4

0	
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SCORE THE FOLLOWING **ONLY** IF PRIMARY OFFENSE AT CONVICTION IS
F OR G: INVOLUNTARY MANSLAUGHTER WITH A VEHICLE (§ 18.2-36.1(A) OR (B))

◆ Prior Criminal Traffic Misdemeanor Convictions/Adjudications

- Number of Counts: 12
24
35
46
5 or more7

0	
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Total Score

If total is 7 or less, the guidelines sentence is **Probation/No Incarceration or Incarceration to 6 Months**. If total is 8 or more, go to **Section C**.

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Murder/Homicide Section C

Offender Name: _____

Primary Offense

		<input type="checkbox"/> Category I	<input type="checkbox"/> Category II	<input type="checkbox"/> Other
(scores for attempted/conspired offenses are in parentheses)				
A. First degree murder	Completed: 1 count	Life	596	335
	2 counts	Life	652	367
B. First degree murder	Attempted or conspired: 1 count	(120)	(118)	(59)
C. Second degree murder or felony homicide	Completed: 1 count	354	236	205
	Attempted or conspired: 1 count	(120)	(118)	(59)
D. Voluntary Manslaughter	Completed: 1 count	120	96	48
	2 counts	180	120	60
	Attempted or conspired: 1 count	(60)	(48)	(24)
	2 counts	(96)	(48)	(24)
E. Involuntary manslaughter	Completed: 1 count	76	38	19
	Attempted or conspired: 1 count	(60)	(38)	(19)
F. Vehicular Involuntary manslaughter	Completed: 1 count	80	40	20
	2 counts	232	116	58
	3 counts	320	160	80
	Attempted or conspired: 1 count	(60)	(38)	(19)
G. Aggravated vehicular manslaughter 1 count		213	142	71

Score

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or

<input type="checkbox"/> Life

Primary Offense Remaining Counts

Assign points to each count of the primary not scored above and total the points

Primary offense:

A. Completed first degree murder

Maximum Penalty (years)	Points
Life	34

Primary offense: All other offenses

Maximum Penalty (years)	Points
5	5
10	11
20	21
40	42

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Additional Offenses

Assign points to each additional offense (including counts) and total the points

Primary offense:

A. Completed first degree murder

Maximum Penalty (years)	Points
Less than 1	0
1	1
2	2
3	3
4	3
5	4
10	9
20	17
30	26
40 or more	34

Primary offense: All other offenses

Maximum Penalty (years)	Points
Less than 1	0
1	1
2	2
3	3
4	4
5	5
10	11
20	21
30	32
40 or more	42

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Prior Convictions/Adjudications

Assign points to the 5 most recent and serious prior record events and total the points

Primary offense:

A. Completed first degree murder

Maximum Penalty (years)	Points
Less than 1	0
1, 2	1
3	2
4, 5	3
10	7
20	14
30	20
40 or more	27

Primary offense: All other offenses

Maximum Penalty (years)	Points
Less than 2	0
2, 3	1
4, 5	2
10	3
20	6
30	10
40 or more	13

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Weapon Used, Brandished, Feigned or Threatened

Primary offense:

A. Completed first degree murder

If YES, add 32

Primary offense: All other offenses

Do Not Score

0		
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Legally Restrained at Time of Offense

Primary offense:

A. Completed first degree murder

If YES, add 13

Primary offense: All other offenses

If YES, add 2

0		
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SCORE THE FOLLOWING **ONLY** IF PRIMARY OFFENSE AT CONVICTION IS

F: INVOLUNTARY MANSLAUGHTER WITH A VEHICLE (§ 18.2-36.1(A))

Type of Additional Offense

Additional offense of felony Hit and Run (§ 46.2-894) or

Victim Permanently Impaired DWI (§ 18.2-51.4(B))

37

0		
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Total Score

See **Murder/Homicide Section C Recommendation Table** for guidelines sentence range.

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Offense Details

Offender Name:

Offense	Counts	VCC	Offense Date	Docket No.
Primary Offense				
1.				

Additional Offense	Counts	VCC	Offense Date	Docket No.
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				