

Sentencing Guidelines Cover Sheet

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2023.

Scheduled Sentencing Date:

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OFFENDER

First _____ Middle _____ Last _____ Suffix _____

Date of Birth:

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Social Security Number:

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CCRE:

V	A								
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CORIS
Offender ID:

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PSI:

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COURT

Judicial Circuit

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City/County _____

FIPS Code:

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Sentencing Judge's Name _____

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For Office Use Only

Preparer Name _____ ☐ Commonwealth's Attorney

☐ Probation Officer

Prosecuting Commonwealth's Attorney _____ Defense Attorney _____

CONVICTIONS

☐ Please check this box and change the F or M in the Virginia Crime Code (VCC) to a D if one or more offenses is in violation of deferred dispositions §§ 18.2-251, 18.2-258.1, 19.2-298.02, or 19.2-303.6 (e.g. NAR-3022-F5 to NAR-3022-D5).

Offense
Primary Offense _____

Counts

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VCC

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Offense Date

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Month / Day / Year

For a comprehensive list of all offenses in the sentencing event, please refer to the **Docket Details** page following **Section D**.

Primary Offense Code Section § _____

Docket Number _____

Drug Type in Event Please check all that apply. This information is for research purposes only.

☐ Cocaine

☐ Codeine

☐ Fentanyl

☐ Heroin

☐ Hydrocodone

☐ Methadone

☐ Methamphetamine

☐ Methylphenidate

☐ Morphine

☐ Oxycodone

☐ Any other Schedule I/II drug _____

METHOD OF ADJUDICATION

☐ Jury Trial

☐ Sentence Set by Jury

--	--	--

Years

--	--

Months

--	--	--

Days

☐ Sentence Set by Judge

☐ Life

☐ Juvenile

☐ Fine Only

☐ Bench Trial

☐ Guilty Plea

☐ Alford Plea/Nolo contendere

SENTENCING GUIDELINES RECOMMENDATION

Section B

☐ Probation/No Incarceration

☐ Incarceration 1 Day to 3 Months

☐ Incarceration 1 Day to 6 Months

☐ Incarceration 3 to 6 Months

☐ Probation/No Incarceration or
Incarceration to 6 Months

Section C

☐ Life Sentence

☐ Incarceration (Enter Midpoint and Range Below)

☐ No Recommendation Offense
(Primary offense does not yield a recommendation)

Range Midpoint

--	--	--

Years

--	--

Months

Days

Sentence Range

--	--	--

Years

--	--

Months

Days

TO

--	--	--

Years

--	--

Months

Days

SUM OF ALL MANDATORY MINIMUMS

☐ Life

--	--	--

Years

--	--

Months

--	--	--

Days

NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

☐ Recommended for Alternative Punishment

☐ Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)

☐ NOT Recommended for Alternative Punishment

☐ Not a DRUG, FRAUD or LARCENY Offense



Final Disposition Fill In After Sentence Has Been Pronounced

☐ Modification of Recommendation Based on Substantial Assistance, Acceptance of Responsibility or Expression of Remorse

The decision to modify the guidelines recommendation must be made by the judge. If the recommended low end is 3 years or less, the low end is adjusted to no incarceration. If recommended low end is more than 3 years, the low end is reduced by 50%.

If accepted by the court the

Adjusted Range is: _____ TO _____
Years Months Days Years Months Days

◆ SENTENCE

☐ Taken under Advisement/Continued

Total Time Imposed Before Suspension ☐ Life Sentence +

Years	Months	Days

Total Effective Time to Serve ☐ Life Sentence +

Years	Months	Days

☐ Incarceration Sentence to Run Concurrently With Another Event

☐ Restitution \$ _____ ☐ Fine \$ _____

☐ Sentenced to Time Served

Post Release

Post Release Incarceration Term § 18.2-10 (suspended)

Years	Months	Days

 (6 months to 3 years)

Post Release Supervision Period § 19.2-295.2(A)

Years	Months	Days

 (6 months to 3 years)

Probation (Sentenced to no time, probation up to statutory maximum; Sentenced to incarceration, probation up to 5 years)

Probation Period (Supervised) ☐ Indeterminate Not to Exceed § 19.2-303

Years	Months	Days

Good Behavior

☐ Good Behavior Period (§ 19.2-306)

Years	Months	Days

☐ Fixed at Statutory Maximum § 19.2-303.1

Agreements and Other Details (check all that apply)

- ☐ Written Plea Agreement Accepted = Rule 3A:8(c)(1) (A) or (C)
- ☐ Plea and Recommendation Accepted = Rule 3A:8(c)(1)(B)
- ☐ Oral Sentence Recommendation Accepted

Other Sentencing Programs (check all that apply)

- ☐ Day Reporting
 - ☐ Electronic Monitoring
 - ☐ Intensive Probation
 - ☐ Substance Abuse Treatment
 - ☐ § 18.2-251/§ 18.2-258.1

- ☐ Community-Based Program _____
 - ☐ **CCAP**
 - ☐ Drug Court

Office Use Only			
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 - ☐ Youthful Offender
 - ☐ **DJJ** Commitment ☐ Indeterminate ☐ Determinate
 - ☐ Other _____

◆ REASON FOR DEPARTURE AND/OR MODIFICATION OF JURY SENTENCE

Must be completed pursuant to § 19.2-298.01(B) and/or § 19.2-295(B)/ § 19.2-303

☐ Accepted Nonviolent Risk Assessment recommendation, no departure reason needed.

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◆ SENTENCING DATE

Month	Day	Year

 .

Month	Day	Year

 .

Month	Day	Year

 Judge's Signature

◆ ATTACH COURT ORDER AND MAIL Pursuant to § 19.2-298.01(E)

After sentencing, send to: **Virginia Criminal Sentencing Commission • 100 North Ninth Street • Fifth Floor • Richmond, Virginia 23219**

Office Use Only			
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Miscellaneous/Person & Property ❖ Section A

◆ Primary Offense

Offender Name: _____

- A. Burn unoccupied dwelling/church (1 count).....6
- B. Burn occupied dwelling/church (1 count).....6
- C. Burning of personal property, standing grain, etc., value \$1000 or more
 - 1 count.....2
 - 2 counts.....6
- D. Threatening to bomb, burn or explode (1 count).....1
- E. Threat by letter, communication or electronic message (1 count).....3
- F. Child neglect/abuse, serious injury
 - 1 count.....3
 - 2 counts.....7
- G. Gross, reckless care of child (1 count).....1
- H. Cruelty and injury to child (1 count).....2
- I. Maliciously shoot, throw missile at train, car, etc. (1 count).....1
- J. Damage/destroy any property or monument \$1,000 or more (1 count).....2

Score

0	
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◆ Primary Offense Remaining Counts

Total the maximum penalties for counts of the primary not scored above

- Years:
- 5 - 7.....1
 - 8 - 18.....2
 - 19 - 28.....3
 - 29 - 38.....4
 - 39 or more.....5

0	
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◆ Additional Offenses

Total the maximum penalties for additional offenses, including counts

- Years:
- Less than 1.....0
 - 1 - 7.....1
 - 8 - 18.....2
 - 19 - 28.....3
 - 29 - 38.....4
 - 39 or more.....5

0	
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◆ Victim Injury

Primary offense:

F, G, or H: Offenses with VCC prefix "FAM"

	Points
Threatened, emotional, physical, or serious	2
Life threatening	5

Primary offense:

All other offenses

	Points
Threatened, emotional, physical, or serious	1
Life threatening	2

0	
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◆ Conviction in Current Event Requiring Mandatory Minimum Term (6 mos or more) If YES, add 8 →

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years:
- Less than 2.....0
 - 2 - 38.....1
 - 39 or more.....2

0	
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◆ Prior Incarcerations/Commitments

If YES, add 4 →

0	
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◆ Legally Restrained at Time of Offense

Primary offense:

J: Damage/Destroy property \$1,000 or more

	Points
Any legal restraint.....	1

Primary offense:

All other offenses

	Points
None.....	0
Other than post-incarceration supervision.....	2
Post-incarceration supervision.....	5

0	
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SCORE THE FOLLOWING FACTOR **ONLY** IF PRIMARY OFFENSE IS J: DAMAGE/DESTROY PROPERTY \$1,000 OR MORE

◆ Prior Vandalism Convictions/Adjudications

- Misdemeanor vandalism.....1
- Felony vandalism.....2
- Both felony and misdemeanor vandalism.....3

0	
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Total Score

If total is 8 or less, go to **Section B**. If total is 9 or more, go to **Section C**.

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Miscellaneous/Person & Property ❖ Section B

Offender Name: _____

◆ Primary Offense

- A. Burn unoccupied dwelling/church (1 count).....6
- B. Burn occupied dwelling/church (1 count).....7
- C. Burning of personal property, standing grain, etc., value \$1000 or more (1 count).....6
- D. Threatening to bomb, burn or explode (1 count).....6
- E. Threat by letter, communication or electronic message (1 count).....7
- F. Child neglect/abuse, serious injury (1 count).....3
- G. Gross, reckless care of child (1 count).....2
- H. Cruelty and injury to child (1 count).....2
- I. Maliciously shoot, throw missile at train, car, etc. (1 count).....7
- J. Damage/destroy any property or monument \$1,000 or more (1 count).....8

Score

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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

Primary offense:

J: Damage/Destroy property \$1,000 or more

Years	Points
5 - 9	1
10 - 19	2
20 - 29	3
30 - 39	4
40 or more	5

Primary offense:

All other offenses

Years	Points
5 - 9	2
10 - 19	3
20 - 29	4
30 - 39	5
40 or more	6

0

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

Years:	Less than 1	0
	1 - 9	2
	10 - 19	3
	20 - 29	4
	30 - 39	5
	40 or more	6

0

0	
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◆ Victim Injury

Primary offense:

F,G or H: Offenses with VCC prefix "FAM"

	Points
Threatened, emotional, physical, or serious	9
Life threatening	10

Primary offense:

All other offenses

	Points
Threatened, emotional, physical, or serious	2
Life threatening	3

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◆ Legally Restrained at Time of Offense

If YES, add 1 →

0

0	
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SCORE THE FOLLOWING FACTOR **ONLY** IF PRIMARY OFFENSE IS J: **DAMAGE/DESTROY PROPERTY \$1,000 OR MORE**

◆ Prior Incarcerations/Commitments

If YES, add 1 →

0

0	
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Total Score

See Miscellaneous/Person & Property Section B Recommendation Table to convert score to guidelines sentence.

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Miscellaneous/Person & Property

Section C

1 Primary Offense

 Prior Record Classification
☐ Category I ☐ Category II ☐ Other

(scores for attempted/conspired offenses are in parentheses)

A. Burn unoccupied dwelling/church (1 count).....	68	34	17
B. Burn occupied dwelling/church			
Completed: 1 count.....	108	54	27
2 counts.....	200	100	50
Attempted or conspired: 1 count.....	(68)	(34)	(17)
2 counts.....	(72)	(36)	(18)
C. Burning of personal property, standing grain, etc., value \$1000 or more (1 count).....	32	16	8
D. Threatening to burn, bomb or explode (1 count).....	32	16	8
E. Threat by letter, communication or electronic message (1 count).....	40	20	10
F. Child neglect/abuse, serious injury (1 count).....	32	16	9
G. Gross, reckless care of child (1 count).....	28	14	7
H. Cruelty and injury to child (1 count).....	28	14	7
I. Maliciously shoot, throw missile at train, car, etc. (1 count).....	32	16	8
J. Damage/destroy any property or monument \$1,000 or more (1 count).....	32	16	8

Score

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2 Primary Offense Remaining Counts Assign points to each count of the primary not scored above and total the points

Maximum Penalty: 5, 10, 20, 30, 40.....	1
(years) Life.....	5

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3 Additional Offenses Assign points to each additional offense (including counts) and total the points

Primary offense:

B: Burn occupied dwelling/church

Years	Points
Less than 5.....	0
5, 10.....	3
20.....	6
30.....	9
40 or more.....	12

Primary offense:

All other offenses

Years	Points
Less than 5.....	0
5, 10.....	1
20.....	2
30.....	3
40 or more.....	5

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Firearm Used or Brandished

If YES, add 2

0	0	
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Victim Injury

Primary offense:

G or H: Reckless Care/Cruelty Child

	Points
Threatened or emotional.....	6
Physical.....	7
Life threatening.....	10

Primary offense:

F: Child Neglect/Abuse

	Points
Threatened or emotional.....	6
Physical or Serious Physical.....	12
Life threatening.....	13

Primary offense: All other offenses

A, B, C, D, E, I and J

	Points
Threatened or emotional.....	2
Physical.....	4
Life threatening.....	5

0		
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4 Prior Convictions/Adjudications Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty: Less than 20.....	0
(years) 20, 30, 40 or more.....	1

0	0	
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5 Prior Felony Convictions/Adjudications Against Person

Primary offense:

B: Burn occupied dwelling/church

Number of Counts	Points
1.....	3
2.....	4
3.....	6
4 or more.....	8

Primary offense:

All other offenses

Number of Counts	Points
1.....	1
2.....	2
3.....	3
4.....	4
5 or more.....	5

0	0	
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6 Prior Felony Convictions/Adjudications with the Same VCC Prefix as Primary Offense

Number of Counts: 1.....	2	4.....	8
2.....	4	5 or more.....	10
3.....	6		

0		
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7 Legally Restrained at Time of Offense

Primary offense:

F: Child neglect/abuse

	Points
None.....	0
Other than post-incarceration supervision.....	6
Post-incarceration supervision.....	9

Primary offense:

All other offenses

	Points
Any legal restraint.....	2

0	0	
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8 Type of Additional Offense

Primary offense:

B: Burn Occupied Dwelling/Church

	Points
Additional offense with VCC Prefix "MUR".....	133

Primary offense:

All other offenses

Do Not Score

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Total Score

See Miscellaneous Section C Recommendation Table for guidelines sentence range.

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Offense Details

Offender Name:

Offense	Counts	VCC	Offense Date	Docket No.
Primary Offense				
1.				

Additional Offense	Counts	VCC	Offense Date	Docket No.
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				