

Sentencing Guidelines Cover Sheet

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2023.

Scheduled Sentencing Date:

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OFFENDER

First _____ Middle _____ Last _____ Suffix _____

Date of Birth:

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Month Day Year

Social Security Number:

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CCRE:

V	A								
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CORIS
Offender ID:

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PSI:

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COURT

Judicial Circuit

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City/County _____

FIPS Code:

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Sentencing Judge's Name _____

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For Office Use Only

Preparer Name _____ ☐ Commonwealth's Attorney

☐ Probation Officer

Prosecuting Commonwealth's Attorney _____ Defense Attorney _____

CONVICTIONS

☐ Please check this box and change the F or M in the Virginia Crime Code (VCC) to a D if one or more offenses is in violation of deferred dispositions §§ 18.2-251, 18.2-258.1, 19.2-298.02, or 19.2-303.6 (e.g. NAR-3022-F5 to NAR-3022-D5).

Offense
Primary Offense _____

Counts

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VCC

--	--	--	--	--	--	--	--	--	--

Offense Date

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Month Day Year

For a comprehensive list of all offenses in the sentencing event, please refer to the **Docket Details** page following **Section D**.

Primary Offense Code Section § _____

Docket Number _____

Drug Type in Event Please check all that apply. This information is for research purposes only.

☐ Cocaine

☐ Codeine

☐ Fentanyl

☐ Heroin

☐ Hydrocodone

☐ Methadone

☐ Methamphetamine

☐ Methylphenidate

☐ Morphine

☐ Oxycodone

☐ Any other Schedule I/II drug _____

METHOD OF ADJUDICATION

☐ Jury Trial ☐ Sentence Set by Jury

--	--	--

Years

--	--

Months

--	--	--

Days

☐ Sentence Set by Judge

☐ Life

☐ Juvenile

☐ Fine Only

☐ Bench Trial

☐ Guilty Plea

☐ Alford Plea/Nolo contendere

SENTENCING GUIDELINES RECOMMENDATION

Section B

☐ Probation/No Incarceration

☐ Incarceration 1 Day to 3 Months

☐ Incarceration 1 Day to 6 Months

☐ Incarceration 3 to 6 Months

☐ Probation/No Incarceration or
Incarceration to 6 Months

Section C

☐ Life Sentence

☐ Incarceration (Enter Midpoint and Range Below)

☐ No Recommendation Offense
(Primary offense does not yield a recommendation)

Range Midpoint

--	--	--

Years

--	--

Months

Days

Sentence Range

--	--	--

Years

--	--

Months

Days

TO

--	--	--

Years

--	--

Months

Days

SUM OF ALL MANDATORY MINIMUMS

☐ Life

--	--	--

Years

--	--

Months

--	--	--

Days

NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

☐ Recommended for Alternative Punishment

☐ Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)

☐ NOT Recommended for Alternative Punishment

☐ Not a DRUG, FRAUD or LARCENY Offense



Final Disposition Fill In After Sentence Has Been Pronounced

☐ Modification of Recommendation Based on Substantial Assistance, Acceptance of Responsibility or Expression of Remorse

The decision to modify the guidelines recommendation must be made by the judge. If the recommended low end is 3 years or less, the low end is adjusted to no incarceration. If recommended low end is more than 3 years, the low end is reduced by 50%.

If accepted by the court the

Adjusted Range is: _____ TO _____
Years Months Days Years Months Days

◆ SENTENCE

☐ Taken under Advisement/Continued

Total Time Imposed Before Suspension ☐ Life Sentence +

Years	Months	Days

Total Effective Time to Serve ☐ Life Sentence +

Years	Months	Days

☐ Incarceration Sentence to Run Concurrently With Another Event

☐ Restitution \$ _____ ☐ Fine \$ _____

☐ Sentenced to
Time Served

Post Release

Post Release Incarceration Term § 18.2-10 (suspended)

Years	Months	Days

(6 months to 3 years)

Post Release Supervision Period § 19.2-295.2(A)

Years	Months	Days

(6 months to 3 years)

Probation (Sentenced to no time, probation up to statutory maximum; Sentenced to incarceration, probation up to 5 years)

Probation Period (Supervised) ☐ Indeterminate Not to Exceed § 19.2-303

Years	Months	Days

Good Behavior

☐ Good Behavior Period (§ 19.2-306) _____ ☐ Fixed at Statutory Maximum § 19.2-303.1
Years Months Days

Agreements and Other Details (check all that apply)

- ☐ Written Plea Agreement Accepted = Rule 3A:8(c)(1) (A) or (C)
- ☐ Plea and Recommendation Accepted = Rule 3A:8(c)(1)(B)
- ☐ Oral Sentence Recommendation Accepted

Other Sentencing Programs (check all that apply)

- ☐ Day Reporting
- ☐ Electronic Monitoring
- ☐ Intensive Probation
- ☐ Substance Abuse Treatment
- ☐ § 18.2-251/§ 18.2-258.1
- ☐ Community-Based Program _____
- ☐ CCAP
- ☐ Drug Court

Office Use Only			
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- ☐ Youthful Offender
- ☐ DJJ Commitment ☐ Indeterminate ☐ Determinate
- ☐ Other _____

◆ REASON FOR DEPARTURE AND/OR MODIFICATION OF JURY SENTENCE

Must be completed pursuant to § 19.2-298.01(B) and/or § 19.2-295(B)/ § 19.2-303

☐ Accepted Nonviolent Risk Assessment recommendation, no departure reason needed.

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◆ SENTENCING DATE

Month	Day	Year

 .

Month	Day	Year

 .

Month	Day	Year

Judge's Signature

◆ ATTACH COURT ORDER AND MAIL Pursuant to § 19.2-298.01(E)

After sentencing, send to: Virginia Criminal Sentencing Commission • 100 North Ninth Street • Fifth Floor • Richmond, Virginia 23219

Office Use Only			
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Miscellaneous/Other ❖ Section A

Offender Name: _____

◆ Primary Offense

- A. Perjury, falsely swear an oath (1 count).....1
B. Nonviolent sex offender, fail to register, etc., 2nd/subsequent (1 count)2
C. Violent sex offender, fail to register or provide false information (1 count)2
D. Violent sex offender, fail to register, etc., 2nd/subsequent (1 count)2
E. Failure to appear in court for felony offense
 1 count1
 2 counts4
F. Escape from correctional facility (1 count)7
G. Possession or sale of Schedule III drug or marijuana by prisoner (1 count)3
H. Participation in offense by/for gang (1 count)5
I. Participation in offense by/for gang with juvenile member (1 count).....6
J. Provide wireless device to or possession of wireless device by prisoner (1count).....2

Score

0	
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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 71
8 - 182
19 - 283
29 - 384
39 or more5

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 10
1 - 71
8 - 182
19 - 283
29 - 384
39 or more5

0	
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◆ Victim Injury

- Threatened, emotional, physical or serious physical1
Life threatening2

0	
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◆ Conviction in Current Event Requiring Mandatory Minimum Term (6 mos or more) If YES, add 8 →

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

Primary offense:

B, C, D or J: Sex offender registry

violation or provide wireless device to or possession
of wireless device by prisoner

Years	Points
Less than 6	0
6-64	1
65 or more	2

Primary offense:

All other offenses

Years	Points
Less than 2	0
2-38	1
39 or more	2

0	
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◆ Prior Incarcerations/Commitments

If YES, add 4 →

0	
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◆ Legally Restrained at Time of Offense

Primary offense:

B, C, D or J: Sex offender registry

violation or provide wireless device to or possession
of wireless device by prisoner

Points
Any legal restraint..... 1

Primary offense:

All other offenses

Points
None 0
Other than post-incarceration supervision..... 2
Post-incarceration supervision 5

0	
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SCORE THE FOLLOWING FACTOR **ONLY** IF PRIMARY OFFENSE IS **H OR I: GANG OFFENSE (§ 18.2-46.2)**

◆ Type of Additional or Prior Record Convictions/Adjudications

Violent Additional or Prior Record Convictions/Adjudications

If YES, add 2 →

0	
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Total Score

If total is 8 or less, go to **Section B**. If total is 9 or more, go to **Section C**.

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Miscellaneous/Other ❖ Section B

Offender Name: _____

◆ Primary Offense _____

- A. Perjury, falsely swear an oath (1 count).....7
- B. Nonviolent sex offender, fail to register, etc., 2nd/subsequent (1 count)7
- C. Violent sex offender, fail to register or provide false information (1 count)8
- D. Violent sex offender, fail to register, etc., 2nd/subsequent (1 count)9
- E. Failure to appear in court for felony offense (1 count)10
- F. Escape from correctional facility (1 count).....10
- G. Possession or sale of Schedule III drug or marijuana by prisoner (1 count)7
- H. Participation in offense by/for gang (1 count)7
- I. Participation in offense by/for gang with juvenile member (1 count).....8
- J. Provide wireless device to or possession of wireless device by prisoner (1count).....8

Score

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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above _____

- Years: 5 - 9.....2
10 - 19.....3
20 - 29.....4
30 - 39.....5
40 or more.....6

0	
---	--

◆ Additional Offenses Total the maximum penalties for additional offenses, including counts _____

- Years: Less than 10
1 - 9.....2
10 - 19.....3
20 - 29.....4
30 - 39.....5
40 or more.....6

0	
---	--

◆ Type of Additional Offense _____

Primary offense:

H or I: Gang Offense (§ 18.2-46.2) _____

Points

Additional Offense of Assault(Felony or Misdemeanor) . 1

Primary offense:

All other offenses _____

Do Not Score

0	
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◆ Victim Injury _____

- Threatened, emotional, physical or serious physical2
Life threatening3

0	
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◆ Prior Incarcerations/Commitments _____

Primary offense:

B, C, or D: Sex offender registry violation or J: Provide wireless device to or possession of device by prisoner

If YES, Add 1

Primary offense:

All other offenses _____

Do Not Score

0	
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◆ Type of Prior Convictions/Adjudications _____

Score if Primary Offense B,C, or D: Sex Offender Registry Violations

- 2 or more Prior Sex Offender Misdemeanors Registry Violations.....1
1 or more Prior Sex Offender Felony Registry Violations2

Score if Primary Offense: H or I: Gang Offense (§ 18.2-46.2)

- Prior Juvenile Felony Person Adjudication1

Score if Primary Offense: J: Provide Wireless Device

- 0 to 1 Prior Felony Conviction/ Adjudication against a Person0
2 or more Prior Felony Convictions/ Adjudication against a Person1

0	
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◆ Legally Restrained at Time of Offense _____

If YES, add 1 →

0	
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Total Score _____

See Miscellaneous/Other Section B Recommendation Table to convert score to guidelines sentence.

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Miscellaneous/Other ❖ Section C

Offender Name: _____

◆ Primary Offense _____

____ Prior Record Classification ____
☐ Category I ☐ Category II ☐ Other

A.	Perjury, falsely swear an oath (1 count).....	12.....	6.....	3
B.	Nonviolent sex offender, fail to register, etc., 2nd/subsequent (1 count)	8.....	4.....	2
C.	Violent sex offender, fail to register or provide false info. (1 count)	8.....	4.....	2
D.	Violent sex offender, fail to register, etc., 2nd/subsequent (1 count)	16.....	8.....	4
E.	Failure to appear in court for felony offense (1 count)	32.....	16.....	8
F.	Escape from correctional facility (1 count).....	40.....	20.....	10
G.	Possession or sale of Schedule III drug or marijuana by prisoner (1 count)	32.....	16.....	8
H.	Participation in offense by/for gang (1 count)	84.....	42.....	21
I.	Participation in offense by/for gang with juvenile member (1 count).....	104.....	52.....	26
J.	Provide wireless device to or possession of wireless device by prisoner (1count).....	8.....	4.....	2

Score

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◆ Primary Offense Remaining Counts Assign points to each count of the primary not scored above and total the points ▼

Maximum Penalty: 5, 10 1
 (years)

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◆ Additional Offenses Assign points to each additional offense (including counts) and total the points

Years:	Less than 5	0
	5, 10	1
	20	2
	30	3
	40 or more.....	5

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◆ Type of Additional Offense (Violent Additional Offense (as defined in § 17.1-805))

Primary offense:

H or I: Gang Offense (§ 18.2-46.2)

Violent Additional Offense (as defined in § 17.1-805)

Points

And Primary is without a Juvenile (MOB1291F5)..... 12

And Primary is with a Juvenile (MOB1292F4)..... 16

Primary offense:

All other offenses

Do Not Score

0		
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◆ Firearm Used or Brandished _____ If YES, add 2 →

0	0	
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◆ Victim Injury _____

Threatened or emotional	2
Physical or serious.....	4
Life threatening	5

0	0	
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◆ Prior Convictions/Adjudications Assign points to the 5 most recent and serious prior record events and total the points ▼

Maximum Penalty: Less than 20 0
 (years) 20, 30, 40 or more..... 1

0	0	
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◆ Prior Felony Convictions/Adjudications Against Person

Number	1	1
of Counts:	2	2
	3	3
	4	4
	5 or more.....	5

0	0	
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◆ Prior Felony Convictions/Adjudications with the Same VCC Prefix as Primary Offense

Number	1	2
of Counts:	2	4
	3	6
	4	8
	5 or more.....	10

0	0	
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◆ Legally Restrained at Time of Offense _____ If YES, add 2 →

0	0	
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Total Score _____

See Miscellaneous Section C Recommendation Table for guidelines sentence range.

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Offense Details

Offender Name:

Offense	Counts	VCC	Offense Date	Docket No.
Primary Offense				
1.				

Additional Offense	Counts	VCC	Offense Date	Docket No.
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				