

# Sentencing Guidelines Cover Sheet

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2023.

Scheduled Sentencing Date:

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## OFFENDER

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Suffix \_\_\_\_\_

Date of Birth: 

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Month Day Year

Social Security Number: 

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CCRE: 

V	A								
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CORIS  
Offender ID: 

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PSI: 

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## COURT

Judicial Circuit 

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City/County \_\_\_\_\_

FIPS Code: 

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Sentencing Judge's Name \_\_\_\_\_

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Preparer Name \_\_\_\_\_ ☐ Commonwealth's Attorney

☐ Probation Officer

Prosecuting Commonwealth's Attorney \_\_\_\_\_ Defense Attorney \_\_\_\_\_

## CONVICTIONS

☐ Please check this box and change the F or M in the Virginia Crime Code (VCC) to a D if one or more offenses is in violation of deferred dispositions §§ 18.2-251, 18.2-258.1, 19.2-298.02, or 19.2-303.6 (e.g. NAR-3022-F5 to NAR-3022-D5).

Offense  
Primary Offense \_\_\_\_\_

Counts

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VCC

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Offense Date

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Month Day Year

For a comprehensive list of all offenses in the sentencing event, please refer to the **Docket Details** page following **Section D**.

Primary Offense Code Section § \_\_\_\_\_

Docket Number \_\_\_\_\_

**Drug Type in Event** Please check all that apply. This information is for research purposes only.

☐ Cocaine

☐ Codeine

☐ Fentanyl

☐ Heroin

☐ Hydrocodone

☐ Methadone

☐ Methamphetamine

☐ Methylphenidate

☐ Morphine

☐ Oxycodone

☐ Any other Schedule I/II drug \_\_\_\_\_

## METHOD OF ADJUDICATION

☐ Jury Trial

☐ Sentence Set by Jury

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Years

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Months

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Days

☐ Sentence Set by Judge

☐ Life

☐ Juvenile

☐ Fine Only

☐ Bench Trial

☐ Guilty Plea

☐ Alford Plea/Nolo contendere

## SENTENCING GUIDELINES RECOMMENDATION

### Section B

☐ Probation/No Incarceration

☐ Incarceration 1 Day to 3 Months

☐ Incarceration 1 Day to 6 Months

☐ Incarceration 3 to 6 Months

☐ Probation/No Incarceration or  
Incarceration to 6 Months

### Section C

☐ Life Sentence

☐ Incarceration (Enter Midpoint and Range Below)

☐ No Recommendation Offense

(Primary offense does not yield a recommendation)

Range Midpoint

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Years

--	--

  
Months

Days

Sentence Range

--	--	--

  
Years

--	--

  
Months

Days

TO

--	--	--

  
Years

--	--

  
Months

Days

## SUM OF ALL MANDATORY MINIMUMS

☐ Life

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Years

--	--

  
Months

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Days

## NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

☐ Recommended for Alternative Punishment

☐ Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)

☐ NOT Recommended for Alternative Punishment

☐ Not a DRUG, FRAUD or LARCENY Offense



# Final Disposition Fill In After Sentence Has Been Pronounced

## ☐ Modification of Recommendation Based on Substantial Assistance, Acceptance of Responsibility or Expression of Remorse

The decision to modify the guidelines recommendation must be made by the judge. If the recommended low end is 3 years or less, the low end is adjusted to no incarceration. If recommended low end is more than 3 years, the low end is reduced by 50%.

If accepted by the court the

Adjusted Range is: \_\_\_\_\_ TO \_\_\_\_\_  
Years Months Days Years Months Days

## ◆ SENTENCE

☐ Taken under Advisement/Continued

Total Time Imposed Before Suspension ..... ☐ Life Sentence + 

Years	Months	Days

Total Effective Time to Serve ..... ☐ Life Sentence + 

Years	Months	Days

☐ Incarceration Sentence to Run Concurrently With Another Event

☐ Restitution \$ \_\_\_\_\_ ☐ Fine \$ \_\_\_\_\_

☐ Sentenced to Time Served

### Post Release

Post Release Incarceration Term § 18.2-10 (suspended) ..... 

Years	Months	Days

  
 (6 months to 3 years)

Post Release Supervision Period § 19.2-295.2(A) ..... 

Years	Months	Days

  
 (6 months to 3 years)

**Probation** (Sentenced to no time, probation up to statutory maximum; Sentenced to incarceration, probation up to 5 years )

Probation Period (Supervised) ☐ Indeterminate Not to Exceed § 19.2-303 

Years	Months	Days

### Good Behavior

☐ Good Behavior Period (§ 19.2-306) \_\_\_\_\_ ☐ Fixed at Statutory Maximum § 19.2-303.1  
Years Months Days

### Agreements and Other Details (check all that apply)

- ☐ Written Plea Agreement Accepted = Rule 3A:8(c)(1) (A) or (C)
- ☐ Plea and Recommendation Accepted = Rule 3A:8(c)(1)(B)
- ☐ Oral Sentence Recommendation Accepted

### Other Sentencing Programs (check all that apply)

- ☐ Day Reporting
- ☐ Electronic Monitoring
- ☐ Intensive Probation
- ☐ Substance Abuse Treatment
- ☐ § 18.2-251/§ 18.2-258.1
- ☐ Community-Based Program \_\_\_\_\_
- ☐ CCAP
- ☐ Drug Court 

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- ☐ Youthful Offender
- ☐ DJJ Commitment ☐ Indeterminate ☐ Determinate
- ☐ Other \_\_\_\_\_

## ◆ REASON FOR DEPARTURE AND/OR MODIFICATION OF JURY SENTENCE

Must be completed pursuant to § 19.2-298.01(B) and/or § 19.2-295(B)/ § 19.2-303

☐ Accepted Nonviolent Risk Assessment recommendation, no departure reason needed. 

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## ◆ SENTENCING DATE

Month	Day	Year

 . 

Month	Day	Year

 . 

Month	Day	Year

\_\_\_\_\_  
 Judge's Signature

## ◆ ATTACH COURT ORDER AND MAIL Pursuant to § 19.2-298.01(E)

After sentencing, send to: Virginia Criminal Sentencing Commission • 100 North Ninth Street • Fifth Floor • Richmond, Virginia 23219

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# Burglary/Dwelling ❖ Section A

Offender Name: \_\_\_\_\_

## ◆ Primary Offense \_\_\_\_\_

- A. Occupied dwelling with intent to commit a misdemeanor without deadly weapon (1 count) .....1  
B. Dwelling with intent to commit larceny, etc. without deadly weapon; Dwelling at night without deadly weapon  
    1 count.....3  
    2 counts.....5  
    3 counts.....7  
C. Dwelling at night with intent to commit larceny with deadly weapon (1 count).....7  
D. Dwelling with intent to commit larceny, etc. with deadly weapon (1 count).....5  
E. Occupied dwelling with intent to commit misdemeanor with deadly weapon (1 count).....9  
F. Dwelling with intent to commit murder, rape, robbery or arson with or without a deadly weapon (1 count).....14

Score

## ◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above \_\_\_\_\_

- Years: 5 - 14 .....1  
15 - 27 .....2  
28 - 43 .....3  
44 or more .....4

## ◆ Additional Offenses Total the maximum penalties for additional offenses, including counts \_\_\_\_\_

- Years: Less than 5 .....0  
5 - 14 .....1  
15 - 27 .....2  
28 - 43 .....3  
44 or more .....4

## ◆ Conviction in Current Event Requiring Mandatory Minimum Term (6 mos or more) If YES, add 13 → \_\_\_\_\_

## ◆ Weapon Used \_\_\_\_\_

- None .....0  
Simulated weapon or other than listed below .....2  
Knife .....4  
Firearm .....8

## ◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events \_\_\_\_\_

- Years: Less than 2 .....0      20 - 31 .....3  
2 - 8 .....1      32 - 41 .....4  
9 - 19 .....2      42 or more .....5

## ◆ Prior Adult Felony Property Convictions \_\_\_\_\_

- Number: 1 .....1  
of Counts 2 - 5 .....2  
6 - 10 .....3  
11 or more .....4

## ◆ Prior Juvenile Property Adjudications \_\_\_\_\_

- Number: 1 - 2 .....1  
of Counts 3 - 11 .....2  
12 or more .....3

## ◆ Prior Misdemeanor Convictions/Adjudications (Excludes Traffic) \_\_\_\_\_

- Number: 1 .....1  
of Counts 2 - 4 .....2  
5 - 6 .....3  
7 - 9 .....4  
10 or more .....5

## ◆ Prior Incarcerations/Commitments \_\_\_\_\_ If YES, add 3 → \_\_\_\_\_

## ◆ Prior Revocations of Parole/Post-Release, Supervised Probation or CCCA – If YES, add 1 → \_\_\_\_\_

## ◆ Prior Juvenile Record \_\_\_\_\_ If YES, add 2 → \_\_\_\_\_

## ◆ Legally Restrained at Time of Offense \_\_\_\_\_

- None .....0  
Other than parole/post-release, supervised probation or CCCA .....3  
Parole/post-release, supervised probation or CCCA .....7

## ◆ Type of Additional Offense(s) \_\_\_\_\_

- Additional offense with VCC prefix of MUR .....10  
Additional offense of malicious wounding (§ 18.2-51) or aggravated malicious wounding (§ 18.2-51.2) .....10  
All others .....0

**Total Score** \_\_\_\_\_

If total is 13 or less, go to **Section B**. If total is 14 or more, go to **Section C**.

# Burglary/Dwelling ❖ Section B

Offender Name: \_\_\_\_\_

## ◆ Primary Offense \_\_\_\_\_

- A. Dwelling with intent to commit larceny, etc. without deadly weapon (all counts)  
1 count.....3  
2 counts or more.....5
- B. Dwelling at night with intent to commit larceny, etc. without deadly weapon (all counts)  
1 count.....3  
2 counts or more.....5
- C. Other than listed above (all counts).....4

Score

0	
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## ◆ Additional Offenses Total the maximum penalties for additional offenses, including counts \_\_\_\_\_

- Years: Less than 5.....0  
5 or more.....2

0	
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## ◆ Firearm Removed from Property During Burglary \_\_\_\_\_

If YES, add 1 →

0	
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## ◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events \_\_\_\_\_

- Years: 1 - 32.....1  
33 or more.....2

0	
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## ◆ Prior Misdemeanor Convictions/Adjudications (Excludes Traffic) \_\_\_\_\_

- Number: 1 - 2.....1  
of Counts 3 - 5.....2  
6 - 8.....3  
9 or more.....4

0	
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## ◆ Prior Juvenile Record \_\_\_\_\_

If YES, add 4 →

0	
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## ◆ Legally Restrained at Time of Offense \_\_\_\_\_

If YES, add 4 →

0	
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## Total Score \_\_\_\_\_

See Burglary/Dwelling Section B Recommendation Table to convert score to guidelines sentence.

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# Burglary/Dwelling ❖ Section C

Offender Name: \_\_\_\_\_

## ◆ Primary Offense \_\_\_\_\_

\_\_\_\_ Prior Record Classification \_\_\_\_  
☐ Category I   ☐ Category II   ☐ Other  
(scores for attempted/conspired offenses are in parentheses)

### Dwelling Without Weapon

A. Occupied dwelling with intent to commit a misdemeanor without deadly weapon (1 count) ..... 48 ..... 32 ..... 16

B. Dwelling with intent to commit murder, rape, robbery or arson without deadly weapon  
Completed: 1 count ..... 90 ..... 60 ..... 30  
Attempted/conspired: 1 count ..... (60) ..... (30) ..... (15)

C. Dwelling with intent to commit larceny, etc. without deadly weapon  
Completed: 1 count ..... 51 ..... 34 ..... 17  
Attempted/conspired: 1 count ..... (36) ..... (18) ..... (9)

D. Dwelling at night with intent to commit larceny etc. without deadly weapon  
Completed: 1 count ..... 54 ..... 36 ..... 18  
Attempted/conspired: 1 count ..... (36) ..... (18) ..... (9)

### Dwelling With Weapon

E. Occupied dwelling with intent to commit misdemeanor with deadly weapon  
Completed: 1 count ..... 114 ..... 76 ..... 38  
Attempted/conspired: 1 count ..... (76) ..... (38) ..... (19)

F. Dwelling with intent to commit larceny, etc. with deadly weapon  
Completed: 1 count ..... 90 ..... 60 ..... 30  
Attempted/conspired: 1 count ..... (60) ..... (30) ..... (15)

G. Dwelling with intent to commit murder, rape, robbery or arson with deadly weapon; or Dwelling at night with intent to commit larceny, etc. with deadly weapon  
Completed: 1 count ..... 168 ..... 112 ..... 56  
2 counts ..... 456 ..... 304 ..... 152  
Attempted/conspired: 1 count ..... (112) ..... (56) ..... (28)  
2 counts ..... (240) ..... (152) ..... (76)  
3 counts ..... (304) ..... (152) ..... (76)

Score

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## ◆ Primary Offense Remaining Counts \_\_\_\_\_ Assign points to each count of the primary not scored above and total the points

Maximum Penalty: 5, 10 ..... 1  
(years) 20 ..... 3  
Life ..... 6

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## ◆ Additional Offenses \_\_\_\_\_ Assign points to each additional offense (including counts) and total the points

Maximum Penalty: Less than 4 ..... 0   30 ..... 4  
(years) 4, 5, 10 ..... 1   40 or more ..... 6  
20 ..... 3

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## ◆ Weapon Used \_\_\_\_\_

Other than listed below ..... 0  
Knife or firearm ..... 12

0		
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## ◆ Physical/Serious or Life Threatening Victim Injury \_\_\_\_\_ If YES, add 10

0		
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## ◆ Prior Convictions/Adjudications \_\_\_\_\_ Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty: Less than 5 ..... 0  
(years) 5, 10 ..... 1  
20 ..... 2  
30 ..... 3  
40 or more ..... 5

0		
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## ◆ Prior Felony Burglary Convictions/Adjudications \_\_\_\_\_

Number of Counts: 1 ..... 2  
2 ..... 3  
3 ..... 5  
4 ..... 6  
5 ..... 8  
6 or more ..... 9

0	0	
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## ◆ Prior Felony Convictions/Adjudications Against Person \_\_\_\_\_

Number of Counts: 1 ..... 4   3 ..... 13  
2 ..... 9   4 or more ..... 17

0		
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## ◆ On Parole/Post-Release, Supervised Probation or CCCA at Time of Offense If YES, add 3

0	0	
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## ◆ Type of Additional Offense(s) \_\_\_\_\_

Additional Offense of Murder with a statutory maximum of 40 years or more ..... 140  
Additional Offense of Murder with a statutory maximum of 20 years or less ..... 74  
Additional Offense of Completed Aggravated Malicious Wounding (§ 18.2-51.2) ..... 55  
Additional Offense of Completed Malicious Wounding (§ 18.2-51) ..... 35  
Additional Offense of Attempted/Conspired Malicious or Aggravated Malicious Wounding ..... 8

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## Total Score \_\_\_\_\_

See Burglary/Dwelling Section C Recommendation Table for guidelines sentence range.

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Burg.Dwelling/Section C



## Offense Details

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**Offender Name:**

Offense	Counts	VCC	Offense Date	Docket No.
Primary Offense				
1.				

Additional Offense	Counts	VCC	Offense Date	Docket No.
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				