



Sentencing Guidelines Cover Sheet

Scheduled Sentencing Date:

____/____/____

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2015.

◆ OFFENDER

First _____ Middle _____ Last _____ Suffix _____

Date of Birth: ____/____/____ Social Security Number: _____

CCRE: V A _____ CORIS Offender ID: _____ PSI #: _____

◆ COURT

Judicial Circuit ____ City/County _____ FIPS Code: _____

Sentencing Judge's Name _____ For Office Use Only

Preparer Name _____ Commonwealth's Attorney Probation Officer

Prosecuting Commonwealth's Attorney _____ Defense Attorney _____

◆ CONVICTIONS

Offense	Counts	VCC	Offense Date
			Month Day Year
Primary Offense	____	_____	____/____/____
Additional Offenses	____	_____	____/____/____
_____	____	_____	____/____/____

Primary Offense Code Section § _____ Docket Number _____

◆ METHOD OF ADJUDICATION

Jury Trial Sentence Set by Jury: ____ Years ____ Months ____ Days Life Juvenile Fine Only

Bench Trial Guilty Plea Alford Plea/Nolo contendere

◆ SENTENCING GUIDELINES RECOMMENDATION

Section B

- Probation/No Incarceration
- Incarceration 1 Day to 3 Months
- Incarceration 1 Day to 6 Months
- Incarceration 3 to 6 Months
- Probation/No Incarceration or Incarceration to 6 Months

Section B

Mandatory Minimum _____

Section C

- Life Sentence
- Incarceration (Enter Midpoint and Range Below)

Range Midpoint ____ Years ____ Months ____ Days

Sentence Range ____ Years ____ Months ____ Days TO ____ Years ____ Months ____ Days

Recommendation Adjusted for Mandatory Minimum

◆ NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- Recommended for Alternative Punishment
- NOT Recommended for Alternative Punishment
- Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)
- Not a DRUG, FRAUD or LARCENY Offense

Drug/Other Section A

Offender Name: _____

◆ Primary Offense

- A. Other than listed below (1 count) 1
- B. Sell, etc. 1/2 ounce - 5 pounds of marijuana for profit; Sell, etc. marijuana to inmate for accommodation
 - 1 count 3
 - 2 counts 8
- C. Sell, etc. more than 5 pounds of marijuana for profit; Sell, etc. third or subsequent felony (1 count) 12
- D. Sell, etc. marijuana to minor (1 count) 11
- E. Manufacture marijuana not for personal use (1 count) 8
- F. Transport 5 pounds or more of marijuana into Commonwealth (1 count) 12
- G. Sell, etc. Schedule III or IV drug to minor (1 count) 11
- H. Sell, etc. Schedule III drug - not anabolic steroid
 - 1 count 8
 - 2 counts 10
- I. Sell, etc. Schedule IV drug
 - 1 count 6
 - 2 counts 8

Score

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◆ Primary Offense Remaining Counts

Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 10 0
- 11 - 21 2
- 22 - 30 3
- 31 - 42 4
- 43 or more 5

0	
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◆ Additional Offenses

Total the maximum penalties for additional offenses, including counts

- Years: Less than 4 0
- 4 - 10 1
- 11 - 21 2
- 22 - 30 3
- 31 - 42 4
- 43 or more 5

0	
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◆ Knife or Firearm in Possession at Time of Offense

If YES, add 2

0	
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◆ Conviction in Current Event Requiring Mandatory Minimum Term (6 mos or more) If YES, add 9

0	
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◆ Prior Convictions/Adjudications

Total the maximum penalties for the 5 most recent and serious prior record events

- Years: Less than 7 0
- 7 - 26 1
- 27 - 48 2
- 49 or more 3

0	
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◆ Prior Incarcerations/Commitments

If YES, add 2

0	
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◆ Prior Felony Drug Convictions/Adjudications

- Number of Counts: 1 - 2 1
- 3 - 4 2
- 5 3
- 6 or more 4

0	
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◆ Prior Juvenile Record

If YES, add 1

0	
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◆ Legally Restrained at Time of Offense

- None 0
- Other than parole/post-release, supervised probation or CCCA 1
- Parole/post-release, supervised probation or CCCA 4

0	
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Total Score

If total is 10 or less, go to **Section B**. If total is 11 or more, go to **Section C**.

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Drug/Other Section B

Offender Name: _____

◆ Primary Offense

- A. Other than listed below (1 count) 1
- B. Sell, etc. 1/2 ounce - 5 pounds of marijuana for profit; Sell, etc. marijuana to inmate for accommodation
 - 1 count 6
 - 2 counts 9
- C. Manufacture marijuana not for personal use (1 count) 5
- D. Sell, etc. Schedule III drug - not anabolic steroid
 - 1 count 7
 - 2 counts 12
- E. Sell, etc. Schedule IV drug
 - 1 count 6
 - 2 counts 9

Score

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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

- Years:
- Less than 10 0
 - 10 - 19 2
 - 20 - 28 3
 - 29 - 38 4
 - 39 or more 5

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years:
- Less than 1 0
 - 1 - 9 2
 - 10 - 19 3
 - 20 - 28 4
 - 29 - 38 5
 - 39 or more 6

0	
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◆ Knife or Firearm in Possession at Time of Offense If YES, add 2

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years:
- Less than 1 0
 - 1 - 22 1
 - 23 - 43 2
 - 44 or more 3

0	
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◆ Prior Misdemeanor Convictions/Adjudications (Excludes Traffic)

- Number of Counts:
- 1 - 4 1
 - 5 - 9 2
 - 10 or more 3

0	
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◆ Prior Incarcerations/Commitments

Primary offense D: Sell, etc. Schedule III drug - not anabolic steroid or E. Schedule IV drug
If YES, add 4

Primary offense: All other offenses
If YES, add 1

0	
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◆ Prior Juvenile Record If YES, add 1

0	
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◆ Legally Restrained at Time of Offense

	Points
None	0
Other than parole/post-release, supervised probation or CCCA	3
Parole, post-release, supervised probation or CCCA	4

	Points
None	0
Other than parole/post-release, supervised probation or CCCA	2
Parole, post-release, supervised probation or CCCA	3

0	
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Total Score

See Drug/Other Section B Recommendation Table to convert score to guidelines sentence. Then, go to Section D Nonviolent Risk Assessment and follow the instructions.

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Drug/Other/Section B

Drug/Other ❖ Section C

Offender Name: _____

— Prior Record Classification —
 Category I Category II Other

◆ **Primary Offense** _____

A. Other than listed below: (1 count)	32	16	8
B. Sell, etc. 1/2 oz - 5 pounds of marijuana for profit; Sell, etc. marijuana to inmate for accommodation			
Attempted, conspired or completed: 1 count	20	10	5
2 counts	28	14	7
3 counts	40	20	10
C. Sell, etc. more than 5 pounds of marijuana for profit; Sell etc. third or subsequent felony			
Attempted, conspired or completed: 1 count	76	38	19
D. Sell marijuana to minor			
Attempted, conspired or completed: 1 count	60	30	15
E. Manufacture marijuana not for personal use			
Attempted, conspired or completed: 1 count	24	12	6
F. Transport 5 pounds or more of marijuana into Commonwealth			
Attempted, conspired or completed: 1 count	76	38	19
G. Sell, etc. Schedule III or IV drug to minor			
Attempted, conspired or completed: 1 count	60	30	15
H. Sell, etc. Schedule III drug - not anabolic steroid			
Attempted, conspired or completed: 1 count	20	10	5
2 counts	32	16	8
I. Sell, etc. Schedule IV drug			
Attempted, conspired or completed: 1 count	8	4	2

Score
▼
0

◆ **Primary Offense Remaining Counts** Assign points to each count of the primary not scored above and total the points

Maximum Penalty: 5,10	10	1
(years) 30		4
40 or more		5

◆ **Additional Offenses** Assign points to each additional offense (including counts) and total the points

Maximum Penalty: Less than 5	5	0
(years) 5, 10		1
20		2
30		4
40 or more		5

◆ **Mandatory Minimum for Weapon Conviction(s) in Current Event** Assign points to each additional offense with a mandatory minimum and total the points

2 Year Mandatory Minimum	13	13
5 Year Mandatory Minimum	32	32

◆ **Firearm in Possession at Time of Offense** _____ **If YES, add 5** →

◆ **Prior Convictions/Adjudications** Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty: Less than 5	5	0
(years) 5, 10		1
20		2
30		3
40 or more		4

◆ **Prior Felony Drug Convictions/Adjudications** _____

Number of Counts: 1	2	2
2	3	3
3	5	5
4	7	7
5	8	8
6 or more	10	10

◆ **Prior Felony Convictions/Adjudications Against Person** _____

Number of Counts: 1	3	3
2	6	6
3	9	9
4 or more	12	12

◆ **Prior Felony Property Convictions/Adjudications** _____

Number of Counts: 1, 2	3	1
3	2	2
4 or more	3	3

◆ **Prior Juvenile Record** _____ **If YES, add 1** →

◆ **Legally Restrained at Time of Offense** _____ **If YES, add 3** →

Total Score _____ →

See Drug/Other Section C Recommendation Table for guidelines sentence range.
Then, go to Section D Nonviolent Risk Assessment and follow the instructions.

Nonviolent Risk Assessment ❖ Drug/Other Section D

Offender Name: _____

◆ Ineligibility Conditions

- A. Was the offender recommended for **Probation/No Incarceration** on Section B? Yes No
- B. Do any of the offenses at sentencing involve the sale, distribution, or possession with intent, etc. of cocaine of a combined quantity of 28.35 grams (1 ounce) or more? Yes No
- C. Are any prior record offenses violent (Category I/II listed in Appendix A of the Guidelines Manual)? Yes No
- D. Are any of the offenses at sentencing violent (Category I/II listed in Appendix A of the Guidelines Manual)? Yes No
- E. Do any of the offenses at sentencing require a mandatory term of incarceration? Yes No

If answered YES to ANY, go to "Nonviolent Risk Assessment Recommendations" on cover sheet and check Not Applicable. If answered NO to ALL, complete remainder of Section D worksheet.

◆ Offender Age at Time of Offense

- Younger than 21 years 9
- 21 to 29 years 6
- 30 to 43 years 3
- Older than 43 years 1

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◆ Gender

- Offender is Male 2

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◆ Prior Juvenile Adjudication

- No prior juvenile adjudication 0
- Female with prior juvenile adjudication 1
- Male with prior juvenile adjudication 7
- Juvenile record unknown

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0	
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◆ Prior Adult Felony Convictions

- Number of Counts: 0 0
- 1 - 2 1
- 3 5
- 4 or more 15

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◆ Prior Adult Incarcerations

- Number: 0 0
- 1 - 3 1
- 4 or more 8

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0	
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◆ Prior Arrest or Confinement Within Past 12 Months (Prior to Offense) — If YES, add 3 —▶

0	
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Total Score

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- 15 or less, check Recommended for Alternative Punishment.
- 16 or more, check NOT Recommended for Alternative Punishment.

Drug/Other/Section D

Go to **Cover Sheet** and fill out **Nonviolent Risk Assessment Recommendations**.