

Sentencing Guidelines Cover Sheet

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2009.

◆ OFFENDER

First: _____ Middle: _____

Last: _____ Suffix: _____

Date of Birth: _____ / _____ / _____ Social Security Number: _____ - _____ - _____
Month Day Year

CCRE: V A _____ PSI Number: _____
For Use by Probation Officer

◆ COURT

Judicial Circuit : _____ City/County: _____ FIPS Code: _____

Judge's Name: _____ Office Use Only

Preparer Name: _____ Preparer Title: Commonwealth's Attorney Probation Officer

Prosecuting Commonwealth's Attorney: _____ Defense Attorney: _____

◆ CONVICTIONS

Offense	Counts	VCC	Offense Date
Primary Offense:	<input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/> <small>Month Day Year</small>
Additional Offenses:	<input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Primary Offense Code Section : § _____ Docket Number: _____

◆ METHOD OF ADJUDICATION

Jury Trial → Sentence Set by Jury: Life Sentence
Enter Sentence Years Months Days

Bench Trial Guilty Plea Alford Plea/Nolo contendere

◆ SENTENCING GUIDELINES RECOMMENDATIONS

Section B

- Probation / No Incarceration
- Incarceration 1 Day to 3 Months
- Incarceration 1 Day to 6 Months
- Incarceration 3 to 6 Months
- Probation / No Incarceration or Incarceration to 6 Months

Mandatory Minimum _____

Section C

- Life Sentence
- Incarceration *(Enter Midpoint and Range Below)*

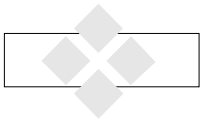
Range Midpoint
Years Months

Sentence Range TO
Years Months Years Months

Recommendation Adjusted for Mandatory Minimum

◆ NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- Recommended for Alternative Punishment Not Applicable
- NOT Recommended for Alternative Punishment



Final Disposition

Fill in after sentence has been pronounced.

◆ SENTENCE

	Years	Months	Days	
Total Time Imposed Before Suspension <input type="checkbox"/> Life Sentence +	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Total Time to Serve (effective) <input type="checkbox"/> Life Sentence +	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Sentenced to Time Served
Post Release Term §18.2 -10	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Post Release Supervision Period §19.2 - 295.2 (A)	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Probation Period (Supervised) §19.2 - 303 <input type="checkbox"/> Indefinite	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Check all that apply

Incarceration Sentence to Run Concurrently With Another Sentencing Event

Written Plea Agreement Accepted Oral Sentence Recommendation Accepted

Restitution \$, , . Fine \$, , .

Other Sentencing Programs (Check all that apply)

<input type="checkbox"/> Day Reporting	<input type="checkbox"/> Community-Based Program _____ <small>Specify type or name of program</small>
<input type="checkbox"/> Diversion Center Incarceration	<input type="checkbox"/> Detention Center Incarceration
<input type="checkbox"/> Electronic Monitoring	<input type="checkbox"/> Drug Court
<input type="checkbox"/> Unsupervised Probation	<input type="checkbox"/> Intensive Probation
<input type="checkbox"/> §18.2-251	<input type="checkbox"/> Youthful Offender
	<input type="checkbox"/> Other _____ <small>Specify type or name of program</small>

Office Use Only

<input type="text"/>	<input type="text"/>
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◆ REASON FOR DEPARTURE

Must be completed pursuant to §19.2-298.01(B)

Office Use Only

<input type="text"/>	<input type="text"/>	<input type="text"/>
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◆ SENTENCING DATE

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
<small>Month</small>		<small>Day</small>		<small>Year</small>

Judge's Signature

◆ ATTACH COURT ORDER AND MAIL

Pursuant to §19.2-298.01(E) _____

After sentencing, send to:

Virginia Criminal Sentencing Commission • Fifth Floor • 100 North Ninth Street • Richmond, Virginia 23219

Office Use Only

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<small>Error Code</small>	<small>Audit Code</small>	<small>PSI</small>	<small>Misc.</small>

Traffic/Felony Section A

Offender Name: _____

◆ Primary Offense

- A. DWI - Third conviction within 5 years (1 count) 1
- B. DWI - Third conviction within 10 years (1 count) 1
- C. DWI - Fourth or subsequent conviction within 10 years (1 count) 9
- D. Habitual Offender: endangerment, second or subsequent, or DWI and declared habitual offender for DWI, involuntary manslaughter (1 count) 9
- E. Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) - endangerment (1 count) 9
- F. Drive on revoked license after DWI, involuntary manslaughter or DWI victim permanently impaired (maiming) and DWI etc. violation (1 count) 9
- G. Drive on revoked license after DWI, involuntary manslaughter or DWI victim permanently impaired (maiming) - second or subsequent (1 count) 9
- H. Hit and run, driver fails to stop and aid victim
 - 1 count 1
 - 2 counts 4
- I. Disregard police command to stop, endangerment (1 count) 5

Score

0	
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◆ Primary Offense Additional Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 7 1
- 8 - 18 2
- 19 - 28 3
- 29 - 38 4
- 39 or more 5

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 1 0
- 1 - 7 1
- 8 - 18 2
- 19 - 28 3
- 29 - 38 4
- 39 or more 5

0	
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◆ Victim Injury

- Threatened, emotional or physical 1
- Serious physical 2

0	
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◆ Prior Convictions /Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years: Less than 2 0
- 2 - 38 1
- 39 or more 2

0	
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◆ Prior Incarcerations/Commitments

If YES, add 4

0	
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◆ Legally Restrained at Time of Offense

- None 0
- Other than post-incarceration supervision 2
- Post-incarceration supervision 5

0	
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SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS DISREGARD POLICE COMMAND TO STOP

◆ Prior Felony Traffic Convictions /Adjudications

If YES, add 8

0	
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Total Score

If total is 8 or less, go to **Section B**. If total is 9 or more, go to **Section C**.

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Traffic/Felony Section B

Offender Name: _____

◆ Primary Offense

- A. DWI – Third conviction within 5 years (1 count) 10
- B. DWI – Third conviction within 10 years (1 count) 10
- C. Hit and run, driver fails to stop and aid victim (1 count) 10
- D. Disregard police command to stop, endangerment (1 count) 9

Score

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◆ Primary Offense Additional Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 9 2
- 10 - 19 3
- 20 - 29 4
- 30 - 39 5
- 40 or more 6

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 1 0
- 1 - 9 2
- 10 - 19 3
- 20 - 29 4
- 30 - 39 5
- 40 or more 6

0	
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◆ Victim Injury

- Threatened, emotional, or physical 2
- Serious physical 3

0	
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◆ Legally Restrained at Time of Offense

If YES, add 1 →

0	
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Total Score

See Traffic Section B Recommendation Table to convert score to guidelines sentence.

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Traffic/Felony Section C

Offender Name: _____

— Prior Record Classification —

◆ Primary Offense

	<input type="checkbox"/> Category I	<input type="checkbox"/> Category II	<input type="checkbox"/> Other
A. DWI - Third conviction within 5 years (1 count)	20	10	5
B. DWI - Third conviction within 10 years (1 count)	20	10	5
C. DWI - Fourth or subsequent conviction within 10 years			
1 count	40	20	10
2 counts	48	24	12
3 counts	68	34	17
D. Habitual Offender: endangerment, second or subsequent, or DWI and declared habitual offender for DWI, involuntary manslaughter			
1 count	40	20	10
2 counts	48	24	12
3 counts	68	34	17
E. Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) - endangerment			
1 count	40	20	10
2 counts	48	24	12
3 counts	68	34	17
F. Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) and DWI etc. violation			
1 count	40	20	10
2 counts	48	24	12
3 counts	68	34	17
G. Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) - second or subsequent			
1 count	40	20	10
2 counts	48	24	12
3 counts	68	34	17
H. Hit and run, driver fails to stop and aid victim (1 count)	20	10	5
I. Disregard police command to stop, endangerment (1 count)	40	20	10

Score

▼

0		
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◆ Primary Offense Additional Counts Assign points to each count of the primary not scored above and total the points

Maximum Penalty: 5, 10	1
(years)	

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◆ Additional Offenses Assign points to each additional offense (including counts) and total the points

Maximum Penalty: Less than 5	0
(years) 5, 10	1
20	2
30	3
40 or more	5

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◆ DWI Convictions for Current Event

Primary Offense: Habitual offender or Drive on a revoked license with DWI as additional offense	11
DWI fourth offense	2
DWI third offense, Hit and run or Disregard command to stop (with DWI as additional offense)	0

0		
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◆ Victim Injury

Threatened or emotional	2
Physical	4
Serious physical	5

0	0	
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◆ Prior Convictions/Adjudications Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty: Less than 20	0
(years) 20, 30, 40 or more	1

0	0	
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◆ Prior Felony Convictions/Adjudications Against Person

Number: 1	1	4	4
2	2	5 or more	5
3	3		

0	0	
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◆ Prior Felony Convictions/Adjudications with the Same VCC Prefix as Primary Offense

Number: 1	2	4	8
2	4	5 or more	10
3	6		

0		
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◆ Legally Restrained at Time of Offense

If YES, add 2

0	0	
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Total Score

See Traffic Section C Recommendation Table for guidelines sentence range.

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