

Sentencing Guidelines Cover Sheet

Complete this form **ONLY** for applicable felonies sentenced on or after **July 1, 2008**.

◆ **OFFENDER**

First:

 Middle:

Last:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 Suffix:

--	--	--

Date of Birth: / /
Month Day Year

Social Security Number: - -

CCRE:

V	A								
---	---	--	--	--	--	--	--	--	--

 PSI Number:

--	--	--	--	--	--	--	--	--	--

For Use by Probation Officer

◆ COURT

Judicial Circuit : City/County: FIPS Code:

Judge's Name: _____

Preparer Name: _____ Preparer Title: ☐ Commonwealth's Attorney ☐ Probation Officer

Prosecuting Commonwealth's Attorney: _____ Defense Attorney: _____

◆ CONVICTIONS

Offense	Counts	VCC	Offense Date
Primary Offense:			Month Day Year

Additional Offenses:

				-					-					/			/				
--	--	--	--	---	--	--	--	--	---	--	--	--	--	---	--	--	---	--	--	--	--

--	--

_____ - _____ - _____

_____ / _____ / _____

Primary Offense Code Section : § _____ Docket Number: _____

◆ METHOD OF ADJUDICATION

☐ Jury Trial → **Sentence Set by Jury:** ☐ Life Sentence
Enter Sentence

Years			Months		Days		

☐ Bench Trial ☐ Guilty Plea ☐ Alford Plea/Nolo contendere

◆ SENTENCING GUIDELINES RECOMMENDATIONS

Section B

- ☐ Probation / No Incarceration
- ☐ Incarceration 1 Day to 3 Months
- ☐ Incarceration 1 Day to 6 Months
- ☐ Incarceration 3 to 6 Months
- ☐ Probation / No Incarceration or Incarceration to 6 Months

Mandatory Minimum _____

Section C

- ☐ Detention Center Incarceration
- ☐ Life Sentence
- ☐ Incarceration *(Enter Midpoint and Range Below)*

Range Midpoint

Sentence Range

--	--	--

--	--

TO

--	--	--

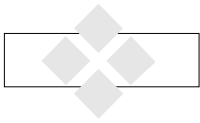
--	--

Years Months Years Months

☐ Recommendation Adjusted for **Mandatory Minimum**

◆ NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- ☐ Recommended for Alternative Punishment
 ☐ Not Applicable
☐ NOT Recommended for Alternative Punishment



Final Disposition

Fill in after sentence has been pronounced.

◆ SENTENCE

	Years	Months	Days	
Total Time Imposed Before Suspension				☐ Life Sentence +
Total Time to Serve (effective)				☐ Life Sentence + ☐ Sentenced to Time Served
Post Release Term §18.2 -10				
Post Release Supervision Period §19.2 - 295.2 (A)				
Probation Period (Supervised) §19.2 - 303				☐ Indefinite

Check all that apply

☐ Incarceration Sentence to Run Concurrently With Another Sentencing Event

☐ Written Plea Agreement Accepted ☐ Oral Sentence Recommendation Accepted

☐ Restitution \$, , . ☐ Fine \$, , .

Other Sentencing Programs (Check all that apply)

☐ Day Reporting	☐ Community-Based Program _____ Specify type or name of program
☐ Diversion Center Incarceration	☐ Detention Center Incarceration
☐ Electronic Monitoring	☐ Drug Court
☐ Unsupervised Probation	☐ Intensive Probation
☐ §18.2-251	☐ Youthful Offender
	☐ Other _____ Specify type or name of program

Office Use Only

----------------------	----------------------

◆ REASON FOR DEPARTURE

Must be completed pursuant to §19.2-298.01(B)

Office Use Only

----------------------	----------------------	----------------------

◆ SENTENCING DATE

/ /
Month Day Year

Judge's Signature

◆ ATTACH COURT ORDER AND MAIL

Pursuant to §19.2-298.01(E) _____

After sentencing, send to:

Virginia Criminal Sentencing Commission • Fifth Floor • 100 North Ninth Street • Richmond, Virginia 23219

Office Use Only

Error Code	Audit Code	PSI	Misc.

Burglary/Other ❖ Section A

Offender Name: _____

◆ Primary Offense

- A. Possession of burglarious tools (1 count) 1
B. Other structure with intent to commit larceny, etc. with or without deadly weapon
 1 count 3
 2 counts 5
 3 counts 7
C. Burglary of bank with deadly weapon (1 count) 9
D. Other structure with intent to commit murder, rape, robbery or arson with or without a deadly weapon (1 count) 14

Score

--	--

◆ Primary Offense Additional Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 14 1
15 - 27 2
28 - 43 3
44 or more 4

0	
---	--

◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 5 0
5 - 14 1
15 - 27 2
28 - 43 3
44 or more 4

0	
---	--

◆ Mandatory Firearm Conviction for Current Event _____ If YES, add 3 →

0	
---	--

◆ Weapon Used

- None 0
Simulated weapon or other than listed below 2
Knife 4
Firearm 8

0	
---	--

◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years: Less than 2 0 20 - 31 3
2 - 8 1 32 - 41 4
9 - 19 2 42 or more 5

0	
---	--

◆ Prior Adult Felony Property Convictions

- Number: 1 1
2 - 5 2
6 - 10 3
11 or more 4

0	
---	--

◆ Prior Juvenile Property Adjudications

- Number: 1 - 2 1
3 - 11 2
12 or more 3

0	
---	--

◆ Prior Misdemeanor Convictions/Adjudications

- Number: 1 1
2 - 4 2
5 - 6 3
7 - 9 4
10 or more 5

0	
---	--

◆ Prior Incarcerations/Commitments _____ If YES, add 3 →

0	
---	--

◆ Prior Revocations of Parole/Post-Release, Supervised Probation or CCCA _____ If YES, add 1 →

0	
---	--

◆ Prior Juvenile Record _____ If YES, add 2 →

0	
---	--

◆ Legally Restrained at Time of Offense

- None 0
Other than parole/post-release, supervised probation or CCCA 3
Parole/post-release, supervised probation or CCCA 7

0	
---	--

Total Score

_____ If total is 13 or less, go to **Section B**. If total is 14 or more, go to **Section C**.

--	--

Burglary/Other ❖ Section B

Offender Name: _____

◆ Primary Offense _____

- A. Other structure with intent to commit larceny, etc. (all counts) 1
B. Possession of burglarious tools (all counts) 4
C. Other than listed above (all counts) 4

Score

0	
---	--

◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years: 1 - 32 1
33 or more 2

0	
---	--

◆ Prior Misdemeanor Convictions/Adjudications _____

- Number: 1 - 2 1
3 - 5 2
6 - 8 3
9 or more 4

0	
---	--

◆ Prior Juvenile Record _____

If YES, add 4 →

0	
---	--

◆ Legally Restrained at Time of Offense _____

If YES, add 3 →

0	
---	--

Total Score _____

See **Burglary/Other Structure Section B Recommendation Table**
to convert score to guidelines sentence.

--	--

Burglary/Other ❖ Section C

Offender Name: _____

____ Prior Record Classification ____

◆ Primary Offense _____ ☐ Category I ☐ Category II ☐ Other

Other Structure Without Weapon

A. Other structure with intent to commit murder, rape, robbery or arson without deadly weapon
Attempted, conspired or completed: 1 count 60 30 15

B. Other structure with intent to commit larceny, etc. without deadly weapon
Attempted, conspired or completed: 1 count 36 18 9

Other Structure With Weapon

C. Bank with deadly weapon Completed: 1 count 168 112 56
2 counts 456 304 152
Attempted/conspired: 1 count 112 56 28
2 counts 240 152 76
3 counts 304 152 76

D. Other structure with intent to commit murder, rape, robbery or arson with deadly weapon
Completed: 1 count 114 76 38
Attempted/conspired: 1 count 76 38 19

E. Other structure with intent to commit larceny, etc. with deadly weapon
Completed: 1 count 54 36 18
Attempted/conspired: 1 count 36 18 9

Miscellaneous

F. Possession of burglarious tools (1 count) 32 16 8

Score

--	--	--

◆ Primary Offense Additional Counts Assign points to each count of the primary not scored above and total the points

Maximum Penalty: 5,10 1
(years) 20 3
Life 6

--	--	--

◆ Additional Offenses Assign points to each additional offense (including counts) and total the points

Maximum Penalty: Less than 4 0
(years) 4, 5, 10 1
20 3
30 4
40 or more 6

--	--	--

◆ Weapon Used

Other than listed below 0
Knife or firearm 12

0		
---	--	--

◆ Physical or Serious Physical Victim Injury _____ If YES, add 10 →

0		
---	--	--

◆ Prior Convictions/Adjudications Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty: Less than 5 0
(years) 5, 10 1
20 2
30 3
40 or more 5

0		
---	--	--

◆ Prior Felony Burglary Convictions/Adjudications

Number: 1 2
2 3
3 5
4 6
5 8
6 or more 9

0	0	
---	---	--

◆ Prior Felony Convictions/Adjudications Against Person

Number: 1 4
2 9
3 13
4 or more 17

0		
---	--	--

◆ On Parole/Post-Release, Supervised Probation or CCCA at Time of Offense — If YES, add 3 →

0	0	
---	---	--

Total Score →

See Burglary/Other Structure Section C Recommendation Table for guidelines sentence range.

--	--	--	--



Additional Offenses Continuation Sheet

Offender Name: _____

Offense	Counts	VCC	Offense Date			
			Month	Day	Year	
_____		- -	/		/	
_____		- -	/		/	
_____		- -	/		/	
_____		- -	/		/	
_____		- -	/		/	
_____		- -	/		/	
_____		- -	/		/	
_____		- -	/		/	
_____		- -	/		/	
_____		- -	/		/	