

Sentencing Guidelines Cover Sheet

Complete this form **ONLY** for applicable felonies sentenced on or after **July 1, 2007**.

◆ **OFFENDER**

First: _____ Middle: _____

Last:

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 Suffix:

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Date of Birth: / /
Month Day Year

Social Security Number: - -

CCRE:

V	A								
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 PSI Number:

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For Use by Probation Officer

◆ COURT

Judicial Circuit : City/County: FIPS Code:

Judge's Name: _____

Preparer Name: _____ Preparer Title: ☐ Commonwealth's Attorney ☐ Probation Officer

Prosecuting Commonwealth's Attorney: _____ Defense Attorney: _____

◆ CONVICTIONS

Offense	Counts	VCC	Offense Date
Primary Offense:			Month Day Year

Additional Offenses:

				-					-					/			/		
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_____ - _____ - _____

_____ / _____ / _____

Primary Offense Code Section : § _____ Docket Number: _____

◆ METHOD OF ADJUDICATION

☐ Jury Trial → **Sentence Set by Jury:** ☐ Life Sentence
Enter Sentence

Years			Months		Days		

☐ Bench Trial ☐ Guilty Plea ☐ Alford Plea/Nolo contendere

◆ SENTENCING GUIDELINES RECOMMENDATIONS

Section B

- ☐ Probation / No Incarceration
- ☐ Incarceration 1 Day to 3 Months
- ☐ Incarceration 1 Day to 6 Months
- ☐ Incarceration 3 to 6 Months
- ☐ Probation / No Incarceration or Incarceration to 6 Months

Mandatory Minimum _____

Section C

- ☐ Detention Center Incarceration
- ☐ Life Sentence
- ☐ Incarceration *(Enter Midpoint and Range Below)*

Range Midpoint

Sentence Range

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TO

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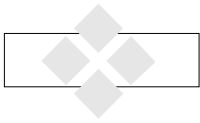
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Years Months Years Months

☐ Recommendation Adjusted for **Mandatory Minimum**

◆ NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- ☐ Recommended for Alternative Punishment
 ☐ Not Applicable
☐ NOT Recommended for Alternative Punishment



Final Disposition

Fill in after sentence has been pronounced.

◆ SENTENCE

	Years	Months	Days	
Total Time Imposed Before Suspension				☐ Life Sentence +
Total Time to Serve (effective)				☐ Life Sentence + ☐ Sentenced to Time Served
Post Release Term §18.2 -10				
Post Release Supervision Period §19.2 - 295.2 (A)				
Probation Period (Supervised) §19.2 - 303				☐ Indefinite

Check all that apply

☐ Incarceration Sentence to Run Concurrently With Another Sentencing Event

☐ Written Plea Agreement Accepted ☐ Oral Sentence Recommendation Accepted

☐ Restitution \$, , . ☐ Fine \$, , .

Other Sentencing Programs (Check all that apply)

☐ Day Reporting	☐ Community-Based Program _____ Specify type or name of program
☐ Diversion Center Incarceration	☐ Detention Center Incarceration
☐ Electronic Monitoring	☐ Drug Court
☐ Unsupervised Probation	☐ Intensive Probation
☐ §18.2-251	☐ Youthful Offender
	☐ Other _____ Specify type or name of program

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◆ REASON FOR DEPARTURE

Must be completed pursuant to §19.2-298.01(B)

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◆ SENTENCING DATE

/ /
Month Day Year

Judge's Signature

◆ ATTACH COURT ORDER AND MAIL

Pursuant to §19.2-298.01(E) _____

After sentencing, send to:

Virginia Criminal Sentencing Commission • Fifth Floor • 100 North Ninth Street • Richmond, Virginia 23219

Office Use Only

Error Code	Audit Code	PSI	Misc.

Burglary/Dwelling — Section A

Offender Name: _____

◆ Primary Offense

- A. Occupied dwelling with intent to commit a misdemeanor without deadly weapon (1 count) 1
B. Dwelling with intent to commit larceny, etc. without deadly weapon; Dwelling at night without deadly weapon
 1 count 3
 2 counts 5
 3 counts 7
C. Dwelling at night with intent to commit larceny with deadly weapon (1 count) 7
D. Dwelling with intent to commit larceny, etc. with deadly weapon (1 count) 5
E. Occupied dwelling with intent to commit misdemeanor with deadly weapon (1 count) 9
F. Dwelling with intent to commit murder, rape, robbery or arson with or without a deadly weapon (1 count) 14

Score

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◆ Primary Offense Additional Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 14 1
15 - 27 2
28 - 43 3
44 or more 4

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 5 0
5 - 14 1
15 - 27 2
28 - 43 3
44 or more 4

0	
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◆ Mandatory Firearm Conviction for Current Event ————— If YES, add 3 →

0	
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◆ Weapon Used

- None 0
Simulated weapon or other than listed below 2
Knife 4
Firearm 8

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years: Less than 2 0 20 - 31 3
2 - 8 1 32 - 41 4
9 - 19 2 42 or more 5

0	
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◆ Prior Adult Felony Property Convictions

- Number: 1 1
2 - 5 2
6 - 10 3
11 or more 4

0	
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◆ Prior Juvenile Property Adjudications

- Number: 1- 2 1
3 - 11 2
12 or more 3

0	
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◆ Prior Misdemeanor Convictions/Adjudications

- Number: 1 1
2 - 4 2
5 - 6 3
7 - 9 4
10 or more 5

0	
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◆ Prior Incarcerations/Commitments ————— If YES, add 3 →

0	
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◆ Prior Revocations of Parole/Post-Release, Supervised Probation or CCCA — If YES, add 1 →

0	
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◆ Prior Juvenile Record ————— If YES, add 2 →

0	
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◆ Legally Restrained at Time of Offense

- None 0
Other than parole/post-release, supervised probation or CCCA 3
Parole/post-release, supervised probation or CCCA 7

0	
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Total Score

————— If total is 13 or less, go to **Section B**. If total is 14 or more, go to **Section C**. —————→

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Burglary/Dwelling ❖ Section B

Offender Name: _____

◆ Primary Offense _____

- A. Dwelling with intent to commit larceny, etc. without deadly weapon (all counts) 1
B. Dwelling at night with intent to commit larceny, etc. without deadly weapon (all counts) 1
C. Other than listed above (all counts) 4

Score

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events _____

- Years: 1 - 32 1
33 or more 2

0	
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◆ Prior Misdemeanor Convictions/Adjudications _____

- Number: 1 - 2 1
3 - 5 2
6 - 8 3
9 or more 4

0	
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◆ Prior Juvenile Record _____

If YES, add 4 →

0	
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◆ Legally Restrained at Time of Offense _____

If YES, add 3 →

0	
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Total Score _____

See Burglary/Dwelling Section B Recommendation Table to convert score to guidelines sentence.

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Burglary/Dwelling — Section C

Offender Name: _____

◆ Primary Offense

— Prior Record Classification —

☐ Category I ☐ Category II ☐ Other

Dwelling Without Weapon

A. Occupied dwelling with intent to commit a misdemeanor without deadly weapon (1 count)	48	32	16
B. Dwelling with intent to commit murder, rape, robbery or arson without deadly weapon			
Completed: 1 count	90	60	30
Attempted/conspired: 1 count	60	30	15
C. Dwelling with intent to commit larceny, etc. without deadly weapon			
Completed: 1 count	54	36	18
Attempted/conspired: 1 count	36	18	9
D. Dwelling at night with intent to commit larceny etc. without deadly weapon			
Completed: 1 count	54	36	18
Attempted/conspired: 1 count	36	18	9

Dwelling With Weapon

E. Occupied dwelling with intent to commit misdemeanor with deadly weapon			
Completed: 1 count	114	76	38
Attempted/conspired: 1 count	76	38	19
F. Dwelling with intent to commit larceny, etc. with deadly weapon			
Completed: 1 count	90	60	30
Attempted/conspired: 1 count	60	30	15
G. Dwelling with intent to commit murder, rape, robbery or arson with deadly weapon; or Dwelling at night with intent to commit larceny, etc. with deadly weapon			
Completed: 1 count	168	112	56
2 counts	456	304	152
Attempted/conspired: 1 count	112	56	28
2 counts	240	152	76
3 counts	304	152	76

Score

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◆ Primary Offense Additional Counts Assign points to each count of the primary not scored above and total the points

Maximum Penalty:	5,10	1
(years)	20	3
Life		6

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◆ Additional Offenses Assign points to each additional offense (including counts) and total the points

Maximum Penalty:	Less than 4	0	30	4
(years)	4, 5, 10	1	40 or more	6
	20	3		

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◆ Weapon Used

Other than listed below	0
Knife or firearm	12

0		
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◆ Physical or Serious Physical Victim Injury If YES, add 10

0		
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◆ Prior Convictions/Adjudications Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty:	Less than 5	0
(years)	5, 10	1
	20	2
	30	3
	40 or more	5

0		
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◆ Prior Felony Burglary Convictions/Adjudications

Number:	1	2
	2	3
	3	5
	4	6
	5	8
	6 or more	9

0	0	
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◆ Prior Felony Convictions/Adjudications Against Person

Number:	1	4
	2	9
	3	13
	4 or more	17

0		
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◆ On Parole/Post-Release, Supervised Probation or CCCA at Time of Offense If YES, add 3

0	0	
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Total Score

See Burglary/Dwelling Section C Recommendation Table for guidelines sentence range.

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Additional Offenses Continuation Sheet

Offender Name: _____

Offense	Counts	VCC	Offense Date		
			Month	Day	Year
_____		- -			
_____		- -			
_____		- -			
_____		- -			
_____		- -			
_____		- -			
_____		- -			
_____		- -			
_____		- -			
_____		- -			
_____		- -			