



Sentencing Guidelines Cover Sheet

Scheduled Sentencing Date:

____/____/____

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2021.

1 OFFENDER

First _____ Middle _____ Last _____ Suffix _____

Date of Birth: _____
Month Day Year

Social Security Number: _____

CCRE: V A _____

CORIS Offender ID: _____

PSI: _____

2 COURT

Judicial Circuit _____ City/County _____ FIPS Code: _____

Sentencing Judge's Name _____ For Office Use Only

Preparer Name _____ Commonwealth's Attorney Probation Officer

Prosecuting Commonwealth's Attorney _____ Defense Attorney _____

3 CONVICTIONS

Offense	Counts	VCC	Offense Date
Primary Offense	_____	_____	____/____/____ <small>Month Day Year</small>

For a comprehensive list of all offenses in the sentencing event, please refer to the **Docket Details** page following **Section D**.

Primary Offense Code Section § _____ Docket Number _____

Drug Type in Event *Please check all that apply. This information is for research purposes only.*

- Cocaine Codeine Fentanyl Heroin Hydrocodone Methadone
 Methamphetamine Methylphenidate Morphine Oxycodone Any other Schedule I/II drug _____

4 METHOD OF ADJUDICATION

Jury Trial Sentence Set by Jury _____
Years Months Days

Life Juvenile Fine Only

Bench Trial Guilty Plea Alford Plea/Nolo contendere

5 SENTENCING GUIDELINES RECOMMENDATION

- Section B**
- Probation/No Incarceration
 - Incarceration 1 Day to 3 Months
 - Incarceration 1 Day to 6 Months
 - Incarceration 3 to 6 Months
 - Probation/No Incarceration or Incarceration to 6 Months

Section B
Mandatory Minimum _____

- Section C**
- Life Sentence
 - Incarceration (*Enter Midpoint and Range Below*)

No Recommendation Offense
(Primary offense does not yield a recommendation)

Range Midpoint _____
Years Months Days

Sentence Range _____ **TO** _____
Years Months Days Years Months Days

Recommendation Adjusted for **Mandatory Minimum**

6 NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- Recommended for Alternative Punishment Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)
 NOT Recommended for Alternative Punishment Not a DRUG, FRAUD or LARCENY Offense

Drug/Other Section A

Offender Name: _____

◆ Primary Offense

- A. Other than listed below (1 count) 1
- B. Sell, etc. 1 ounce - 5 pounds of marijuana for profit; Sell, etc. marijuana to inmate for accommodation
 - 1 count 3
 - 2 counts 8
- C. Sell, etc. more than 5 pounds of marijuana for profit; Sell, etc. third or subsequent felony (1 count) 12
- D. Sell, etc. marijuana to minor (1 count) 11
- E. Manufacture marijuana not for personal use (1 count) 8
- F. Transport 5 pounds or more of marijuana into Commonwealth (1 count) 12
- G. Sell, etc. Schedule III or IV drug to minor (1 count) 11
- H. Sell, etc. Schedule III drug-not anabolic steroid
 - 1 count 8
 - 2 counts 10
- I. Sell, etc. Schedule IV drug
 - 1 count 6
 - 2 counts 8

Score

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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 10 0
- 11 - 21 2
- 22 - 30 3
- 31 - 42 4
- 43 or more 5

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 4 0
- 4 - 10 1
- 11 - 21 2
- 22 - 30 3
- 31 - 42 4
- 43 or more 5

0	
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◆ Knife or Firearm in Possession at Time of Offense If YES, add 2

0	
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◆ Conviction in Current Event Requiring Mandatory Minimum Term (6 mos or more) If YES, add 9

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years: Less than 7 0
- 7 - 26 1
- 27 - 48 2
- 49 or more 3

0	
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◆ Prior Incarcerations/Commitments If YES, add 2

0	
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◆ Prior Felony Drug Convictions/Adjudications

- Number of Counts: 1 - 2 1
- 3 - 4 2
- 5 3
- 6 or more 4

0	
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◆ Prior Juvenile Record If YES, add 1

0	
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◆ Legally Restrained at Time of Offense

- None 0
- Other than parole/post-release, supervised probation or CCCA 1
- Parole/post-release, supervised probation or CCCA 4

0	
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Total Score

If total is 10 or less, go to **Section B**. If total is 11 or more, go to **Section C**.

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Drug/Other Section B

Offender Name: _____

◆ Primary Offense

A. Other than listed below (1 count)	1
B. Sell, etc. 1 ounce - 5 pounds of marijuana for profit; Sell, etc. marijuana to inmate for accommodation	
1 count	6
2 counts.....	9
C. Manufacture marijuana not for personal use (1 count).....	5
D. Sell, etc. Schedule III drug - not anabolic steroid	
1 count	7
2 counts.....	12
E. Sell, etc. Schedule IV drug	
1 count	6
2 counts.....	9

Score

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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

Years: Less than 10.....	0
10 - 19	2
20 - 28	3
29 - 38	4
39 or more.....	5

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

Years: Less than 1.....	0
1 - 9	2
10 - 19	3
20 - 28	4
29 - 38	5
39 or more.....	6

0	
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◆ Knife or Firearm in Possession at Time of Offense _____ If YES, add 2

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

Years: Less than 1.....	0
1 - 22	1
23 - 43	2
44 or more.....	3

0	
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◆ Prior Misdemeanor Convictions/Adjudications

Number of Counts: 1 - 4	1
5 - 9	2
10 or more	3

0	
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◆ Prior Incarcerations/Commitments

Primary offense: D: Sale, etc. of a Schedule III drug - not anabolic steroid or E: Schedule IV drug
If YES, add 4

Primary offense: _____
All other offenses
If YES, add 1

0	
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◆ Prior Juvenile Record _____ If YES, add 1

0	
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◆ Legally Restrained at Time of Offense

Primary offense: D: Sale, etc. of a Schedule III drug - not anabolic steroid or E: Schedule IV drug	
None	Points 0
Other than parole/post-release, supervised probation or CCCA	3
Parole, post-release, supervised probation or CCCA	4

Primary offense: _____	
All other offenses	
None	Points 0
Other than parole/post-release, supervised probation or CCCA	2
Parole, post-release, supervised probation or CCCA	3

0	
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Total Score

See Drug/Other Section B Recommendation Table to convert score to guidelines sentence. Then, go to Section D Nonviolent Risk Assessment and follow the instructions.

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Drug/Other Section C

Offender Name: _____

Prior Record Classification
 Category I Category II Other

◆ Primary Offense _____

A. Other than listed below: (1 count)	32	16	8
B. Sell, etc. 1 oz - 5 pounds of marijuana for profit; Sell, etc. marijuana to inmate for accommodation			
Attempted, conspired or completed: 1 count	20	10	5
2 counts	28	14	7
3 counts	40	20	10
C. Sell, etc. more than 5 pounds of marijuana for profit; Sell etc. third or subsequent felony			
Attempted, conspired or completed: 1 count	76	38	19
D. Sell marijuana to minor			
Attempted, conspired or completed: 1 count	60	30	15
E. Manufacture marijuana not for personal use			
Attempted, conspired or completed: 1 count	24	12	6
F. Transport 5 pounds or more of marijuana into Commonwealth			
Attempted, conspired or completed: 1 count	76	38	19
G. Sell, etc. Schedule III or IV drug to minor			
Attempted, conspired or completed: 1 count	60	30	15
H. Sell, etc. Schedule III drug - not anabolic steroid			
Attempted, conspired or completed: 1 count	20	10	5
2 counts	32	16	8
Hc. Sell, etc. Schedule IV drug			
Attempted, conspired or completed: 1 count	8	4	2

Score
▼

0		
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◆ Primary Offense Remaining Counts Assign points to each count of the primary not scored above and total the points

Maximum Penalty:	5, 10	1
(years)	30	4
	40 or more	5

▼

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◆ Additional Offenses Assign points to each additional offense (including counts) and total the points

Maximum Penalty:	Less than 5	0
(years)	5, 10	1
	20	2
	30	4
	40 or more	5

▼

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◆ Mandatory Minimum for Weapon Conviction(s) in Current Event Assign points to each additional offense with a mandatory minimum and total the points

2 Year Mandatory Minimum	13
3 Year Mandatory Minimum	25
5 Year Mandatory Minimum	32

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0		
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◆ Firearm in Possession at Time of Offense _____ If YES, add 5 →

0	0	
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◆ Prior Convictions/Adjudications Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty:	Less than 5	0
(years)	5, 10	1
	20	2
	30	3
	40 or more	4

▼

0		
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◆ Prior Felony Drug Convictions/Adjudications

Number of Counts:	1	2
	2	3
	3	5
	4	7
	5	8
	6 or more	10

▼

0		
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◆ Prior Felony Convictions/Adjudications Against Person

Number of Counts:	1	3
	2	6
	3	9
	4 or more	12

▼

0		
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◆ Prior Felony Property Convictions/Adjudications

Number of Counts:	1, 2	1
	3	2
	4 or more	3

▼

0	0	
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◆ Prior Juvenile Record _____ If YES, add 1 →

0	0	
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◆ Legally Restrained at Time of Offense _____ If YES, add 3 →

0	0	
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Total Score _____

See Drug/Other Section C Recommendation Table for guidelines sentence range.
Then, go to Section D Nonviolent Risk Assessment and follow the instructions.

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Nonviolent Risk Assessment Drug/Other Section D

Offender Name: _____

◆ Ineligibility Conditions

- A. Was the offender recommended for **Probation/No Incarceration** on Section B? Yes No
- B. Do any of the offenses at sentencing involve the sale, distribution, or possession with intent, etc. of cocaine of a combined quantity of 28.35 grams (1 ounce) or more? Yes No
- C. Are any prior record offenses violent (Category I/II listed in Appendix A of the Guidelines Manual)? Yes No
- D. Are any of the offenses at sentencing violent (Category I/II listed in Appendix A of the Guidelines Manual)? Yes No
- E. Do any of the offenses at sentencing require a mandatory term of incarceration? Yes No

If answered YES to ANY, go to "Nonviolent Risk Assessment Recommendations" on cover sheet and check Not Applicable. If answered NO to ALL, complete remainder of Section D worksheet.

◆ Offender Age at Time of Offense _____

- Younger than 21 years 9
 - 21 to 29 years 6
 - 30 to 43 years 3
 - Over 43 years 1
- | | |
|--|--|
| | |
|--|--|

◆ Gender _____

- Offender is Male 2
- | | |
|---|--|
| 0 | |
|---|--|

◆ Prior Juvenile Adjudication _____

- Female with prior juvenile adjudication 1
 - Male with prior juvenile adjudication 7
 - Juvenile record unknown
- | | |
|---|--|
| 0 | |
|---|--|

◆ Prior Adult Felony Convictions _____

- Number: 0 0
 - 1 - 2 1
 - 3 5
 - 4 or more 15
- | | |
|--|--|
| | |
|--|--|

◆ Prior Adult Incarcerations _____

- Number: 0 0
 - 1 - 3 1
 - 4 or more 8
- | | |
|---|--|
| 0 | |
|---|--|

◆ Prior Arrest or Confinement Within Past 12 Months (Prior to Offense) — If YES, add 3 —>

0	
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Total Score _____

- 15 or less, check Recommended for Alternative Punishment.
- 16 or more, check NOT Recommended for Alternative Punishment.

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Drug/Other/Section D

Go to **Cover Sheet** and fill out **Nonviolent Risk Assessment Recommendations**.



Offense Details

Offender Name:

Offense	Counts	VCC	Offense Date	Docket No.
Primary Offense				
1.				

Additional Offense	Counts	VCC	Offense Date	Docket No.
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				