

## INTRODUCTION TO SENTENCING GUIDELINES

(6 Hours - Approved for 6 CLE & VIDC Re-certification)

The introduction seminar is designed for the attorney or criminal justice professional who is new to Virginia's Sentencing Guidelines. The seminar will begin with general background information and progress to detailed information on scoring each of the guidelines factors to include changes beginning July 1, 2021. Register by completing the form and submit to the Commission. Cost \$125.00 (Paralegals \$62.50). Purchase manual separately. (Fee waived for Judges, CAs, Public Defenders, P&P and staff. Limited fee waivers are available for attorneys) Same content as in previous years.



## FOCUS ON PROBATION VIOLATION SENTENCING GUIDELINES ONLY

(3 Hours-Approved for 3 CLE & VIDC Re-certification)

The probation violation seminar is designed for the attorney or criminal justice professional who is interested in learning more about the probation violation guidelines. The seminar will begin with general background information and progress to detailed information on scoring each of the guidelines factors. This seminar will address changes to §§ 19.2-306 and 19.2-306.1.

You do not need to attend the Introduction seminar first.

Cost \$60.00 (Paralegals \$30). (Fee waived for Judges, CAs, Public Defenders, P&P and staff. Limited fee waivers are available for attorneys)

### 2022 SEMINAR DATES AND LOCATIONS \$125

#### SEPTEMBER 28 - NORFOLK

Norfolk Police Training Center  
 9:30-5:00 (#858)

#### OCTOBER 4 - ABINGDON

Southwest VA Higher Education Center  
 9:00-5:00 (#862)

#### OCTOBER 6 - DUBLIN

New River Community College  
 9:00-5:00 (#871)

#### OCTOBER 13 - CHESTERFIELD

Workforce Alliance Center-Midlothian  
 9:30-5:00 (#860)

#### OCTOBER 18 - LEESBURG

Cancelled  
 9:00-5:00 (#881)

#### OCTOBER 20 - FREDERICKSBURG

Germanna Community College  
 9:30-5:00 (#879)

#### OCTOBER 25 - WINCHESTER

Frederick County Public Safety Center  
 9:30-5:00 (#873)

#### OCTOBER 27 - WEYERS CAVE

Blue Ridge Community College  
 9:30-5:00 (#875)

#### DECEMBER 1 - FAIRFAX

Fairfax County Government Center  
 9:30-5:00 (# 885)

#### DECEMBER 5 - RICHMOND

Richmond Police Academy  
 9:30-5:00 (#877)

#### DECEMBER 9 - PORTSMOUTH

Department of Social Services  
 9:30-5:00 (#888)

#### DECEMBER 13 - ROANOKE

Roanoke Higher Education Center  
 9:30-5:00 (#868)

[Click here to Register for Seminars online](#)

### 2022 SEMINAR DATES AND LOCATIONS \$60

#### SEPTEMBER 29 - NORFOLK

Norfolk Police Training Center  
 9:00-12:00 (#859)

#### OCTOBER 5 - ABINGDON

Southwest VA Higher Education Center  
 9:00-12:00 (#863)

#### OCTOBER 7 - DUBLIN

New River Community College  
 9:00-12:00 (#872)

#### OCTOBER 14 - CHESTERFIELD

Workforce Alliance Center-Midlothian  
 9:00-12:00 (#861)

#### OCTOBER 19 - LEESBURG

Cancelled  
 9:00-12:00 (#882)

#### OCTOBER 21 - FREDERICKSBURG

Germanna Community College  
 9:00-12:00 (#880)

# FOCUS ON PROBATION VIOLATION SENTENCING GUIDELINES ONLY cont.

(3 Hours - Approved for 3 CLE & VIDC Re-certification)

## 2022 SEMINAR DATES AND LOCATIONS \$60

**OCTOBER 26 - WINCHESTER**  
Frederick County Public Safety Center  
 9:00-12:00 (#874)

**OCTOBER 28 - WEYERS CAVE**  
Blue Ridge Community College  
 9:00-12:00 (#876)

**DECEMBER 2 - FAIRFAX**  
Fairfax County Government Center  
 9:00-12:00 (#886)

**DECEMBER 6 - RICHMOND**  
Richmond Police Academy  
 9:00-12:00 (#878)

**DECEMBER 8 - PORTSMOUTH**  
Department of Social Services  
 1:00-4:00 (#887)

**DECEMBER 14 - ROANOKE**  
Roanoke Higher Education Center  
 9:00-12:00 (#869)

Click below to use

25th Edition of  
the Mobile Sentencing Guidelines Manual.

2022 Virginia Crime Code Book

2021-22 Sentencing Revocation Report  
and Probation Violation Guidelines

# APPLY FOR A SWIFT! ACCOUNT



SWIFT! is a system that is connected to existing court data. This data is used to populate fields on the sentencing guidelines form. In the future, this connection will allow sentencing guidelines preparers to electronically share copies of guidelines with one another and to submit the final guidelines to the sentencing courts. Even then, the system can generate paper copies for jurisdictions that require paper.

Existing technology will still allow preparers to modify the worksheets up until the court accepts the electronic copy.

The system will calculate the guidelines recommendations and populate the coversheet every time the final scores are modified.

In the future, the system will assist users in preparing the sentencing guidelines as it checks for common errors on the worksheets. In all cases, the preparer will make the final call on how a factor is scored. This is the beginning of the automation process.

SWIFT! is the only way to complete sentencing guidelines and to print paper copies of the worksheets.

Name: \_\_\_\_\_

EMAIL: \_\_\_\_\_

OFFICE: \_\_\_\_\_

BAR NUMBER: \_\_\_\_\_

PRIMARY COURT: \_\_\_\_\_

**Click here to register for a SWIFT account online.**

or email [SWIFT@vacourts.gov](mailto:SWIFT@vacourts.gov)

# ORDER FORM FOR MANUAL AND SEMINARS

Mr.  Ms.  Mrs.  \_\_\_\_\_

Name: \_\_\_\_\_

Address: (street address for UPS delivery)

\_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_

E-Mail: \_\_\_\_\_

## 25th Edition Manual Selection (Eff. July 1, 2022)

- Update from 24th Edition (July 2021)..... \$ 40.00
- Update from 23rd Edition or Earlier..... \$100.00
- Complete Manual with Binder & Tabs.....\$160.00

## 2022 Seminar Selection

- Introduction to Guidelines.....Seminar #\_\_\_\_\_. \$125.00
- Probation Violation Guidelines Seminar #\_\_\_\_\_. \$60.00

Click here to sign up for seminars online

**TOTAL ENCLOSED: \$** \_\_\_\_\_

● Mail your registration form to:

**Virginia Criminal Sentencing Commission**  
100 N. 9th Street - 5th Floor, Richmond, VA 23219  
Make Checks Payable to the Treasurer of Virginia  
Fee waived for Judges, Commonwealth Attorneys, P&P,  
Public Defenders & Staff. Special pricing for paralegals.

- CALL 804.225.4398 ● FAX to 804.786.3934
- TEXT to 804.393.9588